

Guidelines and Check List for Maintaining an Approved Animal at University of Dayton University

The following guidelines apply to all approved animals and their owners, unless the nature of the documented disability of the owner precludes adherence to these guidelines, and permission for a variance from the guidelines has been granted.

A. Care and Supervision

Care and supervision of the animal are the responsibility of the student who benefits from the approved animal's use.

- The student is required to maintain control of the animal at all times.
- The student is also responsible for ensuring the cleanup of the animal's waste and, when appropriate, must toilet the animal in areas designated by the University consistent with the reasonable capacity of the owner.
- Indoor animal waste, such as cat litter, must be placed in a sturdy plastic bag and securely tied up before being disposed of in outside trash dumpsters.
- Litter boxes should be placed on mats so that waste is not tracked onto carpeted surfaces.
- Approved animals must be taken with the Owner if the Owner leaves campus overnight.
- Support Animals are only permitted in the owner's residence and on University grounds. Support animals are not permitted in classrooms, administration buildings, fields, or other facilities.

B. Animal Health and Well-being

1. Vaccination: In accordance with local ordinances and regulations the animal must be immunized against diseases common to that type of animal.

2. Health: Animals, other than cats and dogs, to be housed in university housing must have an annual clean bill of health from a licensed veterinarian. Documentation can be a vaccination certificate for the animal or a veterinarian's statement regarding the animal's health.

- The university has authority to direct that the animal receive veterinary attention. (Local licensing law is followed.)

3. Licensing: The University reserves the right to request documentation showing that the animal has been licensed.

4. Training: Service Animals must be properly trained to perform at least 1 specific task.

5. Leash: If appropriate the animal must be on a leash, unless the leash would inhibit the animal's ability to be of service.

6. Other Conditions: The University may place other reasonable conditions or restrictions on the animals depending on the nature and characteristics of the animal.

University-owned housing units, anytime a maintenance request is submitted to make a repair, the student must be present and must contain the assistance animal in a room that facilities staff or contractors will not need to enter to complete the repair. The student must remain with the assistance animal until the repair is complete.

C. Requirements for Faculty, Staff, Students, and Other Members of the University Community Members of the University community are required to abide by the following practices:

- They are not to touch or pet a Service or Assistance Animal unless invited to do so.
- They are not to feed a Service or Assistance Animal.
- They are not to startle a Service or Assistance Animal, deliberately.

- They are not to separate or to attempt to separate an owner from his or her Service or Assistance Animal.
- They are not to inquire for details about the owner's disabilities. The nature of a person's disability is a private matter.

D. Removal of Approved Animal: The University may exclude/remove an approved animal when:

- The animal poses a direct threat to the health or safety of others.
- The animal's presence results in a fundamental alteration of the University's program,
- The owner does not comply with Owner's Responsibilities in University Housing,
- The animal or its presence creates an unmanageable disturbance or interference with the University community.

The Owner must notify Office of Learning Resources in writing if the Approved Animal is no longer needed or is no longer in residence

E. Damage: Owners of approved animals are solely responsible for any damage to persons or University property caused by their animals.

F. Areas Off Limits to Service and Support Animals: Support Animals are only permitted in the owner's residence and on University grounds. Support animals are not permitted in classrooms, administration buildings, fields, or other University facilities. Service Animals are permitted to accompany its owner at all times and in all places on campus, except where animals are specifically prohibited. The University may prohibit the use of Service Animals in certain locations because of health and safety restrictions (e.g. where the animals may be in danger, or where their use may compromise the integrity of research). Restricted areas may include, but are not limited to, the following areas: custodial closets, boiler rooms, facility equipment rooms, research laboratories, classrooms with research/demonstration animals, areas where protective clothing is necessary, wood and metal shops, motor pools, rooms with heavy machinery, and areas outlined in state law as being inaccessible to animals. Exceptions to restricted areas may be granted on a case-by-case basis by contacting Office of Learning Resources and the appropriate department representative; the person directing the restricted area has the final decision.

By my signature below, I verify that I have read, understand and will abide by the Guidelines outlined here and I agree to provide the additional information required to complete my Request for a Reasonable Accommodation under the University's Service and Assistance Animal Policy.

Owner's Signature

Date

Printed Name