



Best Practices & Helpful Tips



Upcoming Issues:

Issue 3

Transitioning sessions at the end of your shift // Filling the 10-5 minute void.

Issue 4

How to Leverage the Language Facilitator in a Session

Issue 5

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I need suggestions!
What would you like to see?

TIMELY CONSULTATIONS

While there is no set or “proper” time that should be spent in a session, time is something that you should be aware of.

- Typically (but definitely NOT always), you can spend about 10 minutes per page. This is a guideline and in no way a rule. 10 minutes allows for reading the page aloud and working with the major issues. 30 minutes a page, however, may mean you are getting too nit-picky and not working within the hierarchy.

- Sometimes one paragraph may need 10 minutes or more, which is completely fine. Just be sure that if you are working with local issues in one paragraph, don't continue emphasizing them throughout the other paragraphs. Remind the student that you'll work through these issues in this paragraph, but it's up to them to understand the problems and fix them in the rest of the paper.

- Working with ELL students can often present a much longer session or time per page because on top of structural issues, there are issues of clarity. Be aware of over-indulging the student with help. If it is a two-page paper and you've been working together for 40+ minutes, chances are you're giving too much help. In these cases, remember the hierarchy and don't go sentence by sentence. If you feel like you have to go sentence by sentence to get clarity, you may need to invite the Language Facilitator into the

session. Otherwise, work on one paragraph and ask the student to come back after working on the rest of the paragraphs on their own.

- Pay attention to what the student requests help with on the Consultation Report. If the student recognizes she/he needs help with strengthening their thesis, don't spend the entire session working on sentence structure. Take the opportunity to help the student with their thesis and if you see other issues, ask if they want to work on them in your current session or if they would like to come back later.

It's important to keep a timely consultation because you and the student can get burned out after a while in which case neither of you will be very productive. If you feel yourself getting tired or if the session is creeping up on 2+ hours, ask the student if they are comfortable leaving to work on your suggestions and perhaps coming back later after they have fixed the major issues with the paper. Also, if a line is starting to form in front of the WP and you have been productively working with your student a while, wrap up the session so you can help a new student. Even if you don't make it to the end of the paper, it's okay. Truly, each session can be successful if you address issues in the paper, offer techniques that can help, ask the student to work on the paper, and invite the student back if they are still concerned.

What would you like to see in upcoming issues? Any thoughts or suggestions please email to cookbl@udayton.edu. Thanks!