

SensusAccess is a great tool to use as a self-service alternative format option. SensusAccess is quick!

SensusAccess software can be accessed through the University of Dayton's Office of Learning Resources website. This allows a University of Dayton employee the ability to transform a document(s) into a format that is accessible to students with disabilities. It is also available to a University of Dayton student with a documented disability to convert documents independently. The goal is to increase accessibility and independence of all users.

1. Once on the University of Dayton's Office of Learning Resources' homepage, click "Disability Resources."
2. Scroll down the screen until you read "SELF-SERVICES ALTERNATIVE FORMAT OPTIONS"
3. Click on "Use Self-Service Options >>"
4. This will prompt you to another page, asking you to click on the "Link to University of Dayton's Sensus Access Page >>." Click on it.
5. Now you are ready to use SensusAccess. Follow the Steps below:

You will then see an option asking you to click on your source. For example, if you already had a PDF file on hand of your book, and you want to convert it to an MP3 file to listen to on your ipad, choose the following options:

ALTERNATIVE MEDIA MADE EASY

Follow the four easy steps below to have your document converted into an alternative, accessible format. The result is delivered in your email inbox. You may upload a file, enter a URL to a file or simply type in the text you wish to have converted. The form expands as you make your selections.

Source

File

URL

Text

(You would want to use URL, if you document is from an internet source. You would want to click on Text, if you're are either copy and pasting or typing in your text directly"

STEP 1 - UPLOAD THE FILE

Select your file and upload it to the server (max 32 mb). Supported file types are .doc, .docx, .pdf, .ppt, .pptx, .txt, .xml, .html, .htm, .rtf, .epub, .mobi, .tiff, .tif, .gif, .jpg, .bmp, .pcx, .dcx, .j2k, .jp2, .jpx, .djv and .asc

File name: No file chosen

The file CHAPTER 6.docx has been successfully uploaded to the server (22 kb).

STEP 2 - SELECT OUTPUT FORMAT

Specify the target format of your document. For this document type, the following formats are available:

Target format

- mp3 audio
- Daisy full text and audio
- Daisy Math full text and audio
- Braille
- e-Book
- Document conversion

STEP 3 - SPECIFY AUDIO OPTIONS

Specify the natural language of your document and how fast you want the speech.

Options

Language:

Speed:

STEP 3 - SPECIFY DOCUMENT CONVERSION OPTIONS

Specify the target format of the conversion.

Options

Target format:

Enter the email address to which you wish to receive your converted document:

STEP 4 - ENTER EMAIL ADDRESS AND SUBMIT REQUEST

Email address:

Submit