

Graduate Assistantship Position Description

Liturgy

The graduate assistant for Liturgy collaborates with the Liturgy team and others on campus to enliven and deepen the faith life of students on campus through evangelization, discipleship, and communal prayer. The graduate assistant mentors and trains student leaders, facilitates faith sharing and/or study groups, and helps to plan and prepare liturgies and communal prayer opportunities. The graduate assistant will develop a ministry plan for evangelization, discipleship, and communal prayer that connects the GA's unique gifts and passion with opportunities for ministry at UD.

I. Ministry Responsibilities and Relationships:

A. Evangelization, Discipleship, and Communal Prayer

- Cultivate discipleship through the undergraduate Student Mass Coordinator Program. in collaboration with the Lead Mass Coordinators.
 - Mentor and be pastorally present to the Mass Coordinators.
 - Coordinate regular opportunities for liturgical catechesis and faith formation for Mass Coordinators.
 - Collaborate with a Liturgy team member to plan and facilitate an annual Mass Coordinator fall overnight retreat.
- Assist in liturgical minister training and catechetical formation sessions (ie. Eucharistic Minister, Lector, Server, Hospitality Minister).
- Develop and promote events that acknowledge and thank students who have been involved in liturgy and UD throughout the semester or academic year (for example, Advent Party and End-of-Year celebration for Mass Coordinators)
- Create and implement programs for evangelization, discipleship, and communal prayer for the Lenten season
- Assist in the coordination of UD's special liturgies: New Student Orientation Mass, Family Weekend Mass, Black Catholic Mass, Bilingual Masses, Feast of the Immaculate Conception Mass, Triduum, and Baccalaureate Mass.
- Collaborate with Liturgy team on other prayer and program opportunities.
- Develop a ministry plan that includes so of the following elements:
 - Monthly Creative Campus Prayer Opportunities
 - Regular communal prayer opportunities
 - Assist with RCIA
 - Facilitate a 4-6 week Journey Group (Bible study, faith sharing, discussion of Catholic Tradition)
 - Assist with a Religious Life Student Org such as Catholic Life, Phi Lambda Iota, Chi Rho

B. Relationship with Supervisor:

- Meet weekly with supervisor to discuss programs, goals, challenges, successes, values and feelings centered around reflection on ministry experiences, ministerial application of academic work, and development of ministerial skills.
- Engage in a collaborative style of ministry giving feedback and sharing ideas with one another.

- Participate in a mid-year and end of year self-evaluation and conversation with supervisor.
- Suggest/Initiate new ministry possibilities in the area of liturgy based on your interests and student needs.

C. Participation with Larger Campus Ministry Team:

- Be an active member of the UD Campus Ministry Team through participation in the Campus Ministry Team meetings and other events.
- Participate in Liturgy Team (includes weekly meetings and other activities).
- Participate in one other Campus Ministry sub-committee.
- Share information on campus-wide Campus Ministry activities to ministry area.
- Assist with campus-wide Campus Ministry events.

D. Graduate Assistant Program Activities:

- Participate in the August orientation for GAs.
- Participate in supplemental orientation in liturgical principles and preparation for liturgical ministry.
- Participate in regular GA Pastoral and Spiritual Formation experiences (several times a month)
- Assist in the planning of and attend August and January GA retreats.

II. Commitment to Academic Excellence:

- Maintain at least a 3.0 Academic Grade Point Average and 6 credit hours per semester (including summer sessions).
- Include courses on Liturgy in curriculum when offered.
- Maintain a relationship with an Academic Advisor.
- Be responsible and on-time with studies and assignments.
- Participate in activities of Religious Studies Program.

III. Overall Learning:

- Specific ways in which GAs serve at UD are replete with possibility. While there are programs and traditions that GAs continue, there is plenty of room for personality and specialized ministry styles.
- Remember that these two years are intended to be a learning time; a time to try new things, to explore ministry, self, faith, etc. GAs should ask questions and seek to expose themselves to a variety of campus ministry experiences.
- GAs are not expected to be a full-time campus ministers. GAs are expected to work on-average 20 hours per week. It is important to strike a balance between academics, ministry, and personal activities that maintain energy, health and spiritual well-being.

(Description updated Fall 2015)