



BS-ID FERPA

The Family Educational Rights and Privacy Act of 1974 (FERPA) was designed to protect the privacy of a student's education records and to afford students certain rights pertaining to their education records. The University of Dayton complies with FERPA and explains its procedures in the University of Dayton Policy on Disclosure of Education Records. In accordance with FERPA and its policy, the University of Dayton will disclose information from education records with the student's written consent.

By signing this document below, I consent for the appropriate record custodian to release information from my education records to the following parties, as designated below:*

Parent(s) Name(s)

Professor(s) or All Professors Name(s)

UD Administrator(s) Name(s) / Titles

Transferring Institution(s) Name(s) of Institution(s) / Individuals' Names

Other Name(s) / Indicate Relationship (e.g., spouse, sibling, friend)

Types of Information

- Grades/GPA Schedule Class Attendance
Billing statements, past due amounts, collection activity
Financial Aid awards, disbursements, eligibility
Disciplinary records
Records maintained by the Office of the Registrar
Student employment records
Records maintained by Center for International Programs
Other (explain):

For records maintained by the Office of Learning Resources, go to OLR and fill out their Authorization to Release Information form.

This authorization lasts unless and until revoked by me, which I can do at any time by written notification to the Registrar's Office.

Student Signature Date

Printed Name Student ID Number

* Consistent with FERPA, the University generally does disclose certain records without a student's consent in a number of specified circumstances. For more information, please consult Section A(III)(a) of the University's Policy on Disclosure of Education Records. Using this form to release records that are not technically education records does not transform those records into education records.

Note: The form itself can be completed and submitted by logging into your student account through Porches OR should be delivered by the student to Flyer Student Services located in Room 108 in St. Mary's Hall; sent as a .pdf from the student's UD email address to fss@udayton.edu; or sent by a Custodian/Gatekeeper through campus mail to Campus +1601. Do not send form by facsimile.