



# Sustainability Course Development Grant

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Request for Proposals  
Fall 2016

*A Competitive Grant Opportunity*

Funded by the Office of the Provost and the Hanley Sustainability Institute.  
Managed by the CAP Leadership Team and the Hanley Sustainability Institute.

# Sustainability Course Development Grant Request for Proposals

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## Overview

In 2014, the George and Amanda Hanley Foundation made a gift to establish the Hanley Sustainability Institute (HSI) at the University of Dayton to support UD as a national leader for innovation in sustainability education. The confluence of implementing the Common Academic Program (CAP) and launching the Hanley Sustainability Institute gives us a unique opportunity to build upon scholarship and student learning in both programs toward the goal of creating a more sustainable future.

The University is providing resources to support individuals interested in devoting their expertise, time, energy, and imagination to develop courses that address sustainability. UD is also continuing to invite creation of innovative courses that will fulfill upper level CAP requirements. A focus on sustainability provides the UD community with a chance to bring these elements together.

A limited number of course development grants will be supported by the Hanley Sustainability Institute and the Office of the Provost. The CAP Leadership Team and the Hanley Sustainability Institute will oversee this process. Successful grant applicants will be awarded \$2500 per person, to be paid in Summer 2017, for the development or significant revision of a course and the implementation of the course. Proposals from all disciplines are encouraged.

The Hanley Sustainability Institute invites any faculty with an interest in sustainability in relation to their discipline to attend workshops described below and join the conversation about how UD can deepen student learning about sustainability in courses across the UD curriculum.

## Submission Guidelines and Applicant/Recipient Responsibilities

Grant applicants may choose between two course proposal routes: (1) develop a course that addresses the issues of sustainability only; or (2) develop a course that both addresses sustainability and fulfills a Common Academic Program (CAP) component requirement. In both options, proposals must respond to the sustainability requirements; for option 2, the proposal must also respond to the CAP requirements.

To be considered for a Sustainability Course Development Grant, the applicant is required to:

1. Attend a **workshop focused on what sustainability might look like as a theme embedded across UD's curriculum and what we would like students to learn.**

**This workshop is open to anyone interested in participating in the conversation, regardless of whether they plan to submit a grant proposal.**

Attend **ONE** of the following four sessions:  
(Refreshments will be provided at all sessions.)

- *Option #1:* Tuesday, September 13  
12:30-2:30 p.m. in the LTC Meeting Space, room 028
- *Option #2:* Thursday, September 15  
9:30-11:30 a.m. in the LTC Forum, room 044
- *Option #3:* Monday, September 19  
9:00-11:00 a.m. in the LTC Forum, room 044
- *Option #4:* Monday, September 19  
2:30-4:30 p.m. in the LTC Meeting Space, room 028

To register, go to the Ryan C. Harris Learning Teaching Center (LTC) website at <https://www.udayton.edu/ltc/> (see workshop registration for Fall 2016). If you have questions, please contact Sawyer Hunley, Assistant Provost for CAP, at [shunley1@udayton.edu](mailto:shunley1@udayton.edu).

2. Attend a **course development workshop**: Engage in discussion about creating courses that effectively support student learning related to the focus of your course.

**This workshop is open only to faculty planning to submit a course development grant proposal and will be structured to help participants develop their proposals.**

**To be eligible for this grant, faculty must attend both workshops – sustainability across the curriculum and course development.**

Attend **ONE** of the following four sessions:  
(Refreshments will be provided at all sessions.)

- *Option #1*: Thursday, September 29  
9:30-11:30 a.m. in the LTC Meeting Space, room 028
- *Option #2*: Thursday, September 29  
12:30-2:30 p.m. in the LTC Team Space, room 020
- *Option #3*: Monday, October 3  
9:00-11:00 a.m. in the LTC Meeting Space, room 028
- *Option #4*: Monday, October 3  
2:30-4:30 p.m. in the LTC Meeting Space, room 028

To register, go to the Ryan C. Harris Learning Teaching Center (LTC) website at <https://www.udayton.edu/ltc/> (see workshop registration for Fall 2016). If you have questions, please contact Sawyer Hunley, Assistant Provost for CAP, at [shunley1@udayton.edu](mailto:shunley1@udayton.edu).

3. Consult with the department chair(s) and dean(s) and obtain signature(s) of endorsement for specific proposals on the endorsement form on page 8 of this packet. Proposals that include faculty from multiple units must have approval from all respective department chairs and deans. The endorsements should include the agreement to enter the course into the Catalog through the Course Inventory Management (CIM) process and offer the course during a specific semester. These consultations will be considered in the review of grant proposals.
4. Submit a complete proposal, including signed application and endorsement forms, to Sawyer Hunley, Assistant Provost for CAP, **by 5:00 p.m. on Friday, October 28**. Either of the following will be acceptable: scanned copy (to [shunley1@udayton.edu](mailto:shunley1@udayton.edu)) or paper copy (to the Ryan C. Harris Learning Teaching Center, +1302). Each proposal will then be reviewed for approval by the CAP Leadership Team and Hanley Sustainability Institute. Announcement of awards will be made **by Friday, December 2**.

5. Offer the proposed course in the designated semester. For new courses, please work with your Dean's Office to follow the appropriate procedures.
6. Assess the UD Student Learning Outcome(s) selected for the course. (See #5 under Essential Proposal Elements on the next page.)
7. Share findings more widely in a Campus Conversations session or other community vehicle for dissemination, and to take part in a future conference or symposium on sustainability education sponsored by the Hanley Sustainability Institute.
8. Provide electronic reports to Sawyer Hunley, Assistant Provost for CAP, and the chairs and deans of the relevant units. These reports will be due in late September 2017 and should include a statement of progress with course development, course outline or draft syllabus, and confirmation of when the course will be offered.

**The approval of the Course Development Grant does not ensure that the course will receive approval from the CAP Committee (CAPC) for inclusion in the Common Academic Program (CAP) beyond the scope of the grant, if it is submitted to fulfill a CAP component requirement in addition to addressing sustainability.**

## Essential Proposal Elements

**As you prepare your proposal, remember that you are requesting a grant to support you in developing or revising your course; you do not need to have everything already planned.**

### **PART I (Required for all proposals)**

1. Course title.
  - a. Are you proposing to develop a new course?
  - b. Are you proposing to revise a course? Describe the proposed change(s).
  - c. Do you intend for the course to be part of the CAP curriculum?
  - d. Is this a course for majors in your department or for non-majors or for both?
2. Define sustainability in relation to your field. Give the working definition of sustainability you will use as a central focus for this course.
3. What are you proposing as goals for your course, the enduring understandings that you want students to hold onto long after the course is over?
4. Describe the kind of experiential learning component that you may be considering as part of this course. The experience can be inside or outside the classroom, participatory, real world, or immersive, but it should include an application of knowledge from the course and formal student reflection on what they're learning from the experience. Components that target something on the UD campus may require consultation with units on campus (e.g., Facilities Management, Residence Life, or any other unit that might be involved in your plan).
5. Which of the seven UD Student Learning Outcomes (SLOs) will this course address? The course must address at least one, but no more than three SLOs.
  - a. Scholarship
  - b. Faith Traditions
  - c. Diversity
  - d. Community
  - e. Practical Wisdom
  - f. Critical Evaluation of Our Times
  - g. Vocation

Explain why you selected the learning outcome(s) and your thinking about how to assess student performance in the outcome(s).

6. How will the course address students' development of knowledge and/or skills related to sustainability and to the discipline in which the course is situated? What skills and/or knowledge are assumed to be present at the start of the course? What skills and/or knowledge will be introduced, or developed further?

7. Describe the projected logistics of this course (e.g., number of students, faculty, sections, credit hours, etc.). These must be developed in consultation with your chair. Indicate the semester that you anticipate offering the course. Your chair is required to affirm the semester that the course will be offered on the endorsement form.
8. Describe how you will make use of characteristics of physical space (i.e., the elements of your classroom) to enhance your pedagogical approach in this course.

**PART II (Required only for proposals seeking CAP approval)**

9. Which CAP component(s), if any, will be fulfilled in this course? Explain how you intend to fulfill the selected component(s). Those CAP components that would not be applicable are noted below.
  - a. First Year Humanities (*not applicable*)
  - b. Second-Year Writing Seminar (*not applicable*)
  - c. Oral Communication (*not applicable*)
  - d. Mathematics
  - e. Social Science (*not applicable*)
  - f. Arts
  - g. Natural Science
  - h. Crossing Boundaries: Faith Traditions, Practical Ethical Action, Inquiry, or Integrative
  - i. Advanced Studies: Religion, Philosophy or History
  - j. Diversity & Social Justice
  - k. Major Capstone

**The CAP Leadership Team and the Hanley Sustainability Institute**

Proposals will be reviewed independently by members of the CAP Leadership Team and a representative from the Hanley Sustainability Institute. A second round of reviews will be conducted in order to take into account the independent reviews and to minimize potential bias. The resulting decision will be communicated to the proposer and department chair with any recommendations that are deemed appropriate.

2016-2017 CAPL Team Members: Tom Hirunyawipada, Sawyer Hunley, Mary Kay Kelly, Suki Kwon, Danielle Page, Danielle Poe, Todd Smith, Denise Taylor, Teri Thompson

Hanley Sustainability Institute: Don Pair

**Application Form**

UNIVERSITY OF DAYTON

**Sustainability Course Development Grant  
Request for Proposals**

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A Competitive Grant Opportunity

The deadline for submitting this application is **Friday, October 28 by 5:00 p.m.**

Submit a complete proposal, including signed application and endorsement forms, to Sawyer Hunley, Assistant Provost for CAP. Either of the following will be acceptable: scanned copy (to [shunley1@udayton.edu](mailto:shunley1@udayton.edu)) or paper copy (to the Ryan C. Harris Learning Teaching Center, +1302).

Name(s) of Proposer(s): \_\_\_\_\_

Title or Rank: \_\_\_\_\_

Academic Department(s): \_\_\_\_\_

Campus Zip Code: \_\_\_\_\_

Campus Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If there is more than one faculty member, provide a rationale.

## Endorsements

These signatures are required to provide an endorsement for the Sustainability course development proposal by the department chair(s), dean(s), and faculty member(s). An endorsement indicates agreement to enter the course into the Catalog through the CIM process and offer the course during a specific semester.

Designated semester to offer the course: \_\_\_\_\_

Department Chair: \_\_\_\_\_  
Signature Date

Department Chair (Type Name): \_\_\_\_\_

Department Chair: \_\_\_\_\_  
Signature Date

Department Chair (Type Name): \_\_\_\_\_

Dean: \_\_\_\_\_  
Signature Date

Dean (Type Name): \_\_\_\_\_

Dean: \_\_\_\_\_  
Signature Date

Dean (Type Name): \_\_\_\_\_

(Office Use Only)

10/16

Proposal #: \_\_\_\_\_

Date Received: \_\_\_\_\_