Appendix A

Name: _____ Department: _____

FACULTY REQUEST FOR OUTSIDE EMPLOYMENT

ACADEMIC YEAR 2014-15

I request permission to accept the following outside employment while on the faculty of The University of Dayton. This request is made in accordance with the Policy on Faculty Outside Employment and Additional University Services.

1. Employing or contracting organization/entity (may list more than one organization)

_____
_____

2. Nature of duties to be performed:

_____
_____
_____
_____

3. Period of outside employment (cannot extend beyond 12 months):

_____
_____

4. Average number of hours per week, per month or other fixed time period required for each activity

_____
_____

5. Total average number of hours per week, per month or other fixed time period of approved outside employment for this academic year, including that requested on this form:

_____
_____

I hereby certify that the outside employment activity reported does not constitute a conflict of interest and will not interfere with my regular employment at the University of Dayton.

_____ _____
Faculty signature Date

APPROVALS:

_____ _____
Department Chair/Unit Head Date

_____ _____
Dean Date

_____ _____
Provost Date