

Appendix A

Name: _____ Department: _____

FACULTY REQUEST FOR OUTSIDE EMPLOYMENT

ACADEMIC YEAR 2016-17

I request permission to accept the following outside employment while on the faculty of The University of Dayton. This request is made in accordance with the Policy on Faculty Outside Employment and Additional University Services.

1. Employing or contracting organization/entity (may list more than one organization)

2. Nature of duties to be performed:

3. Period of outside employment (cannot extend beyond 12 months):

4. Average number of hours per week, per month or other fixed time period required for each activity

5. Total average number of hours per week, per month or other fixed time period of approved outside employment for this academic year, including that requested on this form:

I hereby certify that the outside employment activity reported does not constitute a conflict of interest and will not interfere with my regular employment at the University of Dayton.

Faculty signature

Date

APPROVALS:

Department Chair/Unit Head

Date

Dean

Date

Provost

Date