

Student Life and Kennedy Union (SLKU)

Student Activities

Overview

The Graduate Assistant (GA) for Student Life is responsible for supporting the coordination, marketing, and advising of campus-wide programming provided by the Campus Activities Board (CAB); coordinating #UDLATENIGHT programs, student staff, and marketing; as well as overseeing the Late Night Grant Process to award funds to student organizations. The position is part-time (20 hours per week/10 months) and is supervised by the Assistant Director for Student Life.

Student Organization Advising

- Serve in an advisory capacity for the Campus Activities Board (CAB)
- Advise various members of CAB in the development of purposeful programs that affect the greater University of Dayton campus
- Assist in the selection, evaluation, and training of CAB members
- Act as on site resource for events implemented by CAB and UD Late Night
- Oversee, with the Assistant Director for Student Life, the Late Night Programming Grant Process
- Provide supervision for the Late Night Ambassadors & assist the Assistant Director for Student Life in the selection & training of the ambassadors
- Expected to work some nights and weekends to better assist with campus programming
- Create print marketing for the movie series & monthly large scale events
- Work with the Assistant Director for Student Life to initiate major University programming initiatives
- Work with collaborating offices/organizations to improve campus programming
- Other duties or projects as assigned

Professional Development Opportunities

- Develop educational opportunities and learning outcomes for student organization leaders
- Work with the Assistant Director for Student Life and Kennedy Union on assessment of student leaders and student workers
- Serve on various departmental and divisional committees including but not limited to: Diversity Action Team; Fall Leadership Conference; MLK Celebration; and Hispanic, African-American and Asian and Pacific Islander Heritage Months
- Serve as a Hearing Officer or University Hearing Board member for the Office of Community Standards and Civility
- Attend the NACA (National Association for Campus Activities) Regional Conference and/or National Convention with the Campus Activities Board

Committee Work

- Standing appointment to the Late Night Grant Committee to award funds to student organizations

Remuneration

- Competitive stipend
- Tuition Remission – Up to 24 credit hours, not to exceed \$13,715/academic year
- Health Care: Offered enrollment in University of Dayton health care plan as applicable to Graduate Assistants

Statement of Inclusive Excellence

The Division of Student Development recognizes the educational benefits of diversity for students, faculty and staff. We are committed to engaging in reflection, dialogue and experiences that both challenge and affirm multiple perspectives. Our Marianist charism calls us to value the dignity of every person and to advocate for social justice.

For more information, contact:

Gwyn Fox Stump
University of Dayton
300 College Park, 241 Kennedy Union
Dayton, OH 45469-0620
(937) 229-3333