

# Special Interest Housing

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UNIVERSITY OF DAYTON, 2016-2017



# Introductions

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- ❖ David Berland (Assistant Director of Residence Life, Housing and Residence Life)
- ❖ Amy Lopez-Matthews (Executive Director, Center for Student Involvement)
- ❖ Amanda Pollack (Associate Director, Community Standards and Civility)
- ❖ Chanel Wright (Program Coordinator for Campus Engagement, Center for Int'l Programs)
- ❖ Karen McBride & Heather Schieman (Education Abroad and Partnerships)

# Criteria

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- ❖ All student groups who wish to apply for a special interest house for the 2016-2017 academic year must apply as a group. Please know that the quality of your proposal will affect whether your group will be awarded/able to retain a legacy house.
- ❖ Having a special interest house is a privilege. In order to be approved, all groups must demonstrate:
  - ❖ Good disciplinary standing of the organization
  - ❖ Identification of an organizational adviser AND/OR a house adviser;
  - ❖ A comprehensive proposal, complete with goals and action plans, that is consistent with the learning and community living principles of the University of Dayton, as articulated in our Commitment to Community document.

# Expectations (General)

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- ❖ Completion of six online risk management modules by each resident living in the special interest house by October 31, 2016.
- ❖ Full occupancy of the special interest house for both semesters by 2016-2017 junior and senior students who are either affiliated with the sponsoring program or are recognized members of the organization in good standing.
  - ❖ NOTE: Groups will be provided the opportunity to fill any vacancy that occurs within a special interest house. In cases where a group is unsuccessful in filling a vacancy, Housing and Residence Life can either assign a student into the vacancy or charge the students living in the house for the vacancy.
  - ❖ NOTE: Should a special interest house fall below half of the group's capacity, Housing and Residence Life may reassign the students living in the house to other housing.
- ❖ Completion of SMART goal progress reports and deadlines by each member as directed by the Housing and Residence Life student neighborhood staff.
- ❖ *Condition of house/apartment (cleaning, damages)*: There must not be any excessive trash in any rooms of the house. In addition, the yard and porch (if applicable) must be kept free of trash.

# Expectations (General)

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- ❖ *Alcohol*: The use of alcohol containers, packaging, or signage for decoration is not permitted in common areas of Special Interest Houses/Addresses, as they contribute to a culture that promotes excessive drinking of alcohol. All decorations and signage should be considered for their alignment with group and institutional values. In addition, recognized student organizations with liquor liability insurance must follow all of the CSI policies (and their inter/national office policies) for hosting an event with alcohol.
- ❖ *Housing Contract, Student Code of Conduct*: All other policies and behaviors from the University Housing Contract and the Student Code of Conduct are applicable to Special Interest Houses.
- ❖ *Adviser*: All Special Interest Houses must have a faculty/staff adviser for the house who commits to helping the group establish and complete SMART goals that positively impact their group and the Student Neighborhood.
- ❖ Use of the special interest house in a manner that is consistent with the vision for Special Interest Housing and our Commitment to Community.

# Legacy Houses

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- ❖ Legacy Houses are those Special Interest Houses that are retained year-to-year by recognized student organizations (including Values-Based Greek organizations), Faith-Based groups, Academic/Department sponsored houses, or Athletic-related houses.
- ❖ Benefits: Group can have signage placed on their house; ability to store items in designated areas over the summer; consistent house for the group.
- ❖ Because these houses are representative of groups and are readily identified with their group, they have a higher standard to uphold. In addition to the expectations of all General Special Interest Housing expectations, Legacy houses have a set of additional expectations:

# Expectations (Legacy Houses)

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1. *Walk-throughs:* All Legacy Special Interest Houses will be required to participate in one scheduled walk-through each semester. The purpose of these walk-throughs is for safety and to ensure proper representation of the organization or group. Safety is the University of Dayton's first priority, and the house will be inspected for all safety-related issues. Walk-throughs will be conducted in September and April.
2. *Alcohol:* The use of alcohol containers, packaging, or signage for decoration is not permitted in common areas of Special Interest Houses/Addresses, as they contribute to a culture that promotes excessive drinking of alcohol. All decorations and signage should be considered for their alignment with group and institutional values. In addition, recognized student organizations with liquor liability insurance must follow all of the CSI policies (and their inter/national office policies) for hosting an event with alcohol. All alcohol, if present, must be stored responsibly. Because the house is identified with a group or organization, and that group or organization may be inviting others (who may be under the age of 21) into the house for purposes related to the group or organization, alcohol should not be visible in a common space to anyone visiting the house. If a group's inter/national parent organization does not allow alcohol in organizational housing, that policy must be adhered to as well.
3. *Warnings/Citations:* Citations or warnings from any University official could result in a review of Legacy status for the group. Egregious violations could result in immediate removal from Special Interest Housing.
4. *Adviser(s):* All Legacy houses, similar to other Special Interest Houses, must have a faculty/staff adviser for the house; for recognized student organization houses, that adviser must be the organization's adviser of record with the Center for Student Involvement. Groups may also have a second adviser who works specifically with Special Interest Housing-related concerns. The advisers must be committed to working with the students to ensure that the house is representative of the mission/values of the organization or group.

# Legacy House Names and Locations

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| <u>Group Name</u>                                   | <u>Location</u>  | <u># of beds</u> | <u>Group Name</u>                                  | <u>Location</u>  | <u># of beds</u> |
|---|------------------|------------------|--|------------------|------------------|
| Dayton Volleyball                                   | 309 Kiefaber     | 3                | Social Justice Service Club Special Interest House | 240 Stonemill    | 6                |
| Marianist Student Community, Peter Evans            | 53 Woodland      | 6                | El Orgullo Latino                                  | 403 Stonemill    | 5                |
| Marianist Student Community                         | 57 Woodland      | 6                | Outdoor Adventure Club                             | 425 Kiefaber     | 5                |
| MSC   | 1515 Frericks    | 6                | Distance For Dreams                                | 460 Kiefaber     | 5                |
| Trinity Marianist Student Community                 | 1903 Trinity     | 10               | Phi Kappa Psi                                      | 106 Lawnview     | 5                |
| Marianist Student Community, James Fagan            | 305 Kiefaber     | 5                | Alpha Phi Fraternity                               | 1302 Brown       | 8                |
| Marianist Student Community                         | 340 Stonemill    | 6                | Chi Omega  | 1500 Brown       | 12               |
| Faith Vocation and Leadership                       | 421 College Park | 7                | Theta Phi Alpha                                    | 1524 Brown       | 6                |
| CORE house  | 420 Stonemill    | 6                | Sigma Alpha Iota                                   | 215 K Street     | 6                |
| Business Marianist Values Living Learning Community | 422 Kiefaber     | 4                | Phi Sigma Kappa                                    | 225 Kiefaber     | 5                |
| BMV   | 434 Lowes        | 6                | Beta Theta Pi                                      | 239 Kiefaber     | 5                |
| Honors, Alessi                                      | 40 Woodland      | 4                | Sigma Nu   | 307 Stonemill    | 5                |
| Honors-Linzmeier                                    | 42 Woodland      | 4                | Pi Kappa Alpha                                     | 327 Kiefaber     | 6                |
| Honors Civic Engagement                             | 428 Stonemill    | 6                | Pi Beta Phi  | 333 Stonemill    | 12               |
| Honors Girls  | 432 Stonemill    | 6                | Phi Sigma Rho                                      | 337 Stonemill    | 3                |
| BATU (Black Action Thru Unity)                      | 15 Evanston      | 3                | Kappa Delta  | 408 Stonemill    | 5                |
| Phi Mu Alpha Sinfonia                               | 110 Lawnview     | 6                | Alpha Nu Omega                                     | 413 Kiefaber     | 3                |
| Epsilon Tau Pi                                      | 1915 Trinity     | 4                | Sigma Phi Epsilon                                  | 425 College Park | 7                |
| National Society of Black Engineers (NSBE)          | 206 Lawnview     | 4                | Pi Kappa Phi-Special Interest Housing              | 448 Kiefaber     | 5                |
| CORE  | 228 Stonemill    | 6                | Zeta Tau Alpha                                     | 464 Kiefaber     | 12               |



# AVIATE/PATH Credit

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- ❖ Housing and Residence Life has A Vision for Integrated, Applied, and Transformative Education (AVIATE) that will help guide your journey in residence at the University of Dayton. With the constant support of your community, you will discover the experience, skills and understanding you will need to succeed in your education and graduate — so you can embark on your next great journey.
- ❖ AVIATE provides you with a series of learning goals that promote your growth throughout your time at the University of Dayton. This educational priority and the associated goals can be found in our Vision for Residential Learning. ([https://www.udayton.edu/studev/resources/files/housing/ResidentialHandout\\_FINAL\\_nocrops.pdf](https://www.udayton.edu/studev/resources/files/housing/ResidentialHandout_FINAL_nocrops.pdf))
- ❖ As a part of this program, students will attend events and get PATH Credits (Points Accumulated Toward Housing) that determine a group's priority in the Housing Assignment process for the following academic year. Students are encouraged to earn as many points as they are able in order to have a better chance of receiving the property that they are interested in. A group's priority is determined by the sum of the group member's points, and they are only competing against other groups with the same number of members. *Students who participate in Special Interest Housing have an opportunity to earn three additional PATH Credits that are not available to other students.*
- ❖ Students wishing to obtain a Special Interest House must participate in AVIATE, and earn PATH Credits, in order to be considered for eligibility to obtain a house. Applications will initially be reviewed for congruence with the mission and vision of Special Interest Housing. After an application, or group, is deemed eligible for Special Interest Housing, they are then placed in the pool to receive a house. Houses will only be awarded to a limited number of groups, starting with those groups who have the highest priority based on the number of PATH credits earned. In 2015, during the selection process for 2015-2016 Special Interest Houses, groups who had averaged 9 or more points per person ended up being awarded a house. While this number may rise or fall for the 2016 Special Interest Housing process, it is intended to give a baseline to interested groups. **As there is a cap of 700 beds for Special Interest Housing, only the top point earners will receive a house. It is imperative that groups who want a house earn points to have a strong chance.**

# Location

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- ❖ Location is an important aspect of the Special Interest Housing experience. The Special Interest Housing committee will strongly consider location requests by groups in conjunction with their priority based on earned PATH Credits. Groups should use the Special Interest Housing application to preference blocks and/or specific properties (as applicable). Please note that, with the exception of Legacy Houses, student groups will not be able to retain their current property.

# Group Types

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- ❖ Recognized Student Organizations: Groups participating in a club or organization recognized by the Center for Student Involvement.
- ❖ Values-Based Greek Organizations: Groups participating in a values-based sorority or fraternity that is part of one of three governing councils (Interfraternity Council, National Pan-Hellenic Council, or Panhellenic Councils) recognized by the Center for Student Involvement.
- ❖ Global Learning-Living Community: A unique community that brings together U.S. and international students to live and learn from one another's unique perspectives. Students live together at 225 Stonemill, part of Caldwell Apartments, in an environment which supports and nurtures students' international and intercultural interests. Separate Application Required.
- ❖ Faith Based Groups: Faith based communities are committed to building and being faith communities in the Student Neighborhood. Students make an ongoing weekly commitment to community prayer and shared meals. Members of these faith communities have values they hold at the center of their lives, have a working relationship with their Fellow and invite students into their homes for prayer, meals and faith related conversations. Marianist Student Communities and Faith, Vocation and Leadership House Communities have a Pre-Application.

# Group Types

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- ❖ Honors: The University Honors Program offers rigorous and expansive educational experiences for our academically accomplished students. The University Honors Program provides unique learning opportunities beyond the normal college experience, enriched courses taught by top professors and an inspiring, collaborative camaraderie with fellow students. Students participating in Honors Housing will have the opportunity to engage in these principles in their living environment and more fully immerse themselves in the Honors experience. Pre-Application Required.
- ❖ ArtStreet: Located in the South Student Neighborhood, ArtStreet is designed to fuse creative and innovative perspectives through arts experiences. Over the past decade, the creative footprint established by the myriad of influencers at ArtStreet has inspired thousands of students, staff and faculty at the University of Dayton along with curious individuals from across the country and around the world. Pre-Application Required. Information, and the pre-application questions, can be found on the ArtStreet website: <https://www.udayton.edu/artstreet/>
- ❖ General Interest House: A group of students who come together around a common interest and who are not affiliated with any of the above groups.
- ❖ SAIL (NEW THIS YEAR!)

# SAIL: Semester Abroad and Intercultural Leadership

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- ❖ Brand new program for 2016-17:
  - ❖ Year-long program – Study abroad in the Fall (2016), Intercultural Leadership Program and Special Interest Housing in the Spring (2017)
  - ❖ Ability to earn three SIH PATH credits during the program
  - ❖ 3 specific programs with SAIL:
    - ❖ UD China Institute
    - ❖ Maynooth University (Ireland)
    - ❖ Universidad Pontificia Comillas (Spain)
- ❖ Available to all class levels
  - ❖ Returning underclassmen to live in GLLC
  - ❖ Returning upper classmen to live in signature housing, TBD
  - ❖ SAIL and study abroad returnees to live amongst one another
- ❖ Other program aspects
  - ❖ No additional cost to study abroad (UD tuition, room and board)
  - ❖ \$3,000 scholarship during fall semester abroad
- ❖ Guest presenters: Karen McBride & Heather Schieman



# Timeline

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- ❖ **November 1, 2015:** 2016-2017 Special Interest Housing pre-application process begins. Groups meet to determine a group leader for the use and develop the content of the Special Interest Housing proposal.
- ❖ **November 23, 2015:** Pre-Applications for ArtStreet are due.
- ❖ **December 9, 2015:** Pre-Applications for Marianist Student Communities and Faith, Vocation, and Leadership Communities are due.
- ❖ **December 9, 2015:** Pre-Application for Honors is due.
- ❖ **January 25, 2016:** Special Interest Housing application opens on myHousing Portal (<https://myhousing.udayton.edu>).
- ❖ **February 5, 2016:** Deadline by which the group leader must submit the proposal on behalf of the group applying for a house.
- ❖ **February 12, 2016:** Notifications are sent for Special Interest Housing application revisions.
- ❖ **February 16, 2016:** Application revisions are due in the myHousing Portal (<https://myhousing.udayton.edu>).
- ❖ **March 1, 2016:** Date by when groups will be informed of their status. Groups will either be awarded a house, be awarded a house conditionally, or not awarded a house.

# Procedures

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- ❖ Groups are required to complete the 2016-2017 housing contract/application and submit answers to the proposal questions in order to be considered for a special interest house for the 2016-2017 academic year.
- ❖ The special interest housing process occurs in two parts. As you prepare for this year's process, please take note of the following dates:
  - ❖ **Between November 1, 2015 and January 25, 2016**  
Groups need to collect the following information in preparation for submitting their online proposal for a special interest house:
    - ❖ Determine a group leader for the house. This person, and only this person, will submit all proposal information on behalf of the group applying for a house.
    - ❖ Collect the names of all group members committed to living in the special interest house for the 2016-2017 academic year.
      - ❖ NOTE: If you know that one group member is planning on studying abroad or co-opting out of town for one of the semesters, please prepare your plans for filling the vacancy.
    - ❖ Collect the name, phone, email, and campus address of the group's organizational and/or house adviser.
    - ❖ Provide a letter of support from the group's organizational and/or house adviser.
    - ❖ Prepare answers to the proposal questions. Responses should be written in paragraph form with proper grammar and keyed so that group leader can cut and paste answers into online application form that will be available beginning January 14, 2015.  
**Answers are limited to 3,000 characters.**
    - ❖ NOTE: Any required attachments must be submitted with the application. No documents will be accepted after application deadline.

# Procedures

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## ❖ **Between January 25, 2016 and February 5, 2016:**

The group leader, and only the group leader, will:

- ❖ Go to myhousing.udayton.edu to complete his/her the individual housing contract/application\*.
- ❖ Create a roommate group, the group's name and a password. The name of the roommate group must start with the organization name and then state the name of the group leader.
  - ❖ For example, Honors, John Smith.
- ❖ Email all roommate group members the name of the roommate group and password so that they can add their name to the roommate group that was created by the group leader.
- ❖ Cut and paste proposal answers into the appropriate text boxes in the housing portal. **Answers are limited to 3,000 characters.**
- ❖ Attach adviser letter(s) to the appropriate text boxes in the housing portal.
- ❖ Attach any additional proposal attachments to the appropriate text boxes in the housing portal.

Each group member will:

- ❖ Go to myhousing.udayton.edu to complete his/her individual housing contract/application\*.
- ❖ Join the roommate group created by the group leader.
  - ❖ **NOTE:** Only the group leader will cut and paste the answers to the proposal questions and attach any documents.

\*The individual housing contract/application outlines the terms that a student must abide by in order to live in University housing. Each roommate will need to complete the housing contract in order to participate in the special interest housing process.



# Procedures

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❖ **Between February 12, 2016 and February 16, 2016:**

The group leader, and only the group leader, will:

- ❖ Go to [myhousing.udayton.edu](http://myhousing.udayton.edu) to update proposal answers into the appropriate text boxes in the housing portal, based on feedback provided by the Special Interest Housing committee. **Answers are limited to 3,000 characters.**
- ❖ Attach any additional proposal attachments to the appropriate text boxes in the housing portal.

Each group member will:

- ❖ After receiving feedback from the Special Interest Housing committee, work with the group leader to revise proposal answers based on suggestions.

# Proposal Information

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All special interest housing proposals MUST include:

- ❖ Names of all the members of the group applying for a house.
- ❖ Identification of the sponsoring group/organization as well as the name(s) of an organizational adviser, and applicable house advisers.
- ❖ Letter of support from the organizational and/or house adviser(s).
- ❖ Completed answers to the proposal questions.

# Proposal: Values & Identity

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- ❖ **VALUES:** What are your group's values? If your group is a part of ArtStreet, the GLLC, affiliated with the Center for Student Involvement (Recognized Student Organization, Values Based Greek), or are Faith Based, how do you relate your group's values to the house or complex mission statement?
- ❖ **REPUTATION:** At the end of the 2016-2017, what would you like your house to be known for (what would you hope to have accomplished) and how does that relate to the values you have expressed for your group?
- ❖ **SMART GOALS:** Each group will be required to create two SMART goals, which relate directly to their values, during the 2016-2017 academic year. Both of these SMART goals will be completed during the Fall semester, and one will be repeated during the Spring semester. Each SMART goal should relate directly to either Servant Leadership or our Commitment to Community, ensuring that your group has a SMART goal for each area. While some groups may choose to develop more than two SMART goals, only the two primary SMART goals should be reported in the Special Interest Housing application, noting the character limit for each application answer is limited to 3,000 characters. Prompting questions for Servant Leadership and our Commitment to Community follow:
  - ❖ **SERVANT LEADERSHIP:** Servant leadership is an expectation at the University of Dayton, and servant leaders actively participate in creating solutions for problems that threaten the well-being of the campus community. What goal will your group set for itself in terms of being servant leaders in the student neighborhood?
  - ❖ **COMMITMENT TO COMMUNITY:** How will your group utilize the special interest house to promote your group's values in the student neighborhoods? How do your values and goals align with the University of Dayton's Commitment to Community?
- ❖ **ACCOUNTABILITY:** What role will each resident in the special interest house play in attaining your group's SMART goals? How will you know that your group has successfully attained its SMART goals?

# SMART Goals

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- ❖ A SMART Goal is a method of setting goals that provides a framework for how the goal will be accomplished.
  - ❖ S: Specific, M: Measurable, A: Attainable, R: Realistic, T: Timely
  - ❖ The SMART goals for each group will be specific things that each group wants to accomplish during the year. These SMART goals are similar to projects that a group might complete to show their progress throughout the year and what they are accomplishing as a Special Interest House. SMART Goals should be focused on making a long-term impact in the community and not just on one-time events.
- ❖ The Special Interest Housing committee will be offering three workshops specifically on creating SMART goals.
  - ❖ November 19, 2015: Kennedy Union, Room 310, 6:30pm (Pre-Application Groups ONLY)
  - ❖ December 14, 2015: Kennedy Union Torch Lounge, 5:00pm
  - ❖ December 16, 2015: Kennedy Union West Ballroom, 5:00pm
- ❖ This presentation will then be available on the Housing and Residence Life website starting in January.

# Proposal: Adviser(s)

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- ❖ **ADVISER NAME:** Please provide the name for your institutional adviser (the adviser employed by the University of Dayton, if you have more than one adviser.)
- ❖ **ADVISER PHONE NUMBER:** Please provide the phone number for your institutional adviser.
- ❖ **ADVISER EMAIL ADDRESS:** Please provide the email address for your institutional adviser.
- ❖ **ROLE OF THE ADVISER:** Advisers are integral to the success of your house. Describe the role your organizational and/or house adviser will play in your special interest house?
- ❖ **COMMUNICATION:** How will your group regularly communicate with your organizational and/or house adviser (and how frequently)?

# Adviser(s)

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Please see the definitions below for an organizational and a house adviser. Please note that, if neither the Organizational Adviser nor the House Adviser is a University of Dayton faculty or staff member, the group will be required to provide contact information for a University of Dayton employee, who will be designated as the institutional adviser.

- ❖ **Organizational Adviser:** The Organizational Adviser is an *exempt (non-hourly)* faculty and/or staff member who works with the organization and is identified by the Center for Student Involvement as the recognized adviser for the organization. If the Organizational adviser is not a University of Dayton faculty or staff member, then an institutional adviser must be named and must be recognized, through the Center for Student Involvement, as an advisor of record for the organization.
- ❖ **House Adviser:** The House Adviser is an *exempt (non-hourly)* faculty and/or staff member who works directly with the students living in the Special Interest House. The House Adviser will assist students in addressing issues that pertain to community living. House Advisers must be present for the whole 2016-2017 year. If an adviser leaves unexpectedly, the group will be required to find a new adviser. This person composes the adviser letter that addresses the question prompts. In the case of a Recognized Student Organization, the House Adviser may be the same person who is known to the Center for Student Involvement as the Organizational Adviser.

**NOTE:** *Values-based Greek organizations are required to have both an organizational adviser and a house adviser. If neither the organizational nor the house advisor are University of Dayton faculty or staff members, a third institutional adviser must be identified. For all other groups, the organizational adviser can also serve as the house adviser, pending they are a University of Dayton faculty or staff member.*

# Proposal: Letter(s) from Adviser(s)

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Letters of support from an organizational and/or house adviser must be uploaded as part of the online application process and received no later than January 30, 2015. All letters should include the following:

- ❖ Why are you confident that these students will contribute to the academic mission of the institution through their living environment? What is your understanding of how they will do so?
- ❖ How will you support their proposed programmatic initiatives?
- ❖ Have they shared their community goals and plan with you? What are your thoughts about it?
- ❖ How often will you communicate with them to support them in achieving their community goals?
- ❖ If you are serving as the house adviser, will you be available to assist residents with issues that impact their living experience in the house?
- ❖ What resources can you use to help your group meet their SMART goals?
- ❖ What expectations has the group identified for you in supporting the house community, their goals, and their plan?

# Workshops

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- ❖ The Special Interest Housing committee is offering workshops to offer assistance with proposals.
  - ❖ November 23, 2015: Kennedy Union West Ballroom, 4:00pm-7:00pm (Pre-Application Groups ONLY)
  - ❖ January 21, 2016: Kennedy Union Torch Lounge, 4:00pm-7:00pm
  - ❖ January 26, 2016: VWK 141/143/145, 4:00pm-7:00pm
  - ❖ February 1, 2016: Kennedy Union Torch Lounge, 4:00pm-8:00pm
- ❖ A sample Special Interest Housing proposal will be available on the Housing and Residence Life website for you to review, no later than January 2016.
- ❖ If you require additional assistance in developing your application, please contact your organizational and/or house adviser.
- ❖ **All applications must be completed and submitted online by 4:30 pm on Friday, February 5, 2016.**
- ❖ **Notification of award of a house will occur by Tuesday, March 1, 2016.**



# Questions?

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