

Special Interest Housing

UNIVERSITY OF DAYTON, 2017-2018



Criteria

- ❖ All student groups who wish to apply for a special interest house for the 2017-2018 academic year must apply as a group. Please know that the quality of your proposal will affect whether your group will be awarded/able to retain a legacy house.
- ❖ Having a special interest house is a privilege. In order to be approved, all groups must demonstrate:
 - ❖ Good disciplinary standing of the organization
 - ❖ Identification of an organizational adviser AND/OR a house adviser;
 - ❖ A comprehensive proposal, complete with goals and action plans, that is consistent with the learning and community living principles of the University of Dayton, as articulated in our Commitment to Community document.

Expectations (General)

- ❖ Meet with the house adviser to review a plan to meet your SMART goals and discuss safety and risk management. Advisers must complete an online form by October 27, 2017.
- ❖ Full occupancy of the special interest house for both semesters by 2017-2018 junior and senior students who are either affiliated with the sponsoring program or are recognized members of the organization in good standing.
 - ❖ NOTE: Groups will be provided the opportunity to fill any vacancy that occurs within a special interest house. In cases where a group is unsuccessful in filling a vacancy, Housing and Residence Life can either assign a student into the vacancy or charge the students living in the house for the vacancy.
 - ❖ NOTE: Should a special interest house fall below half of the group's capacity, Housing and Residence Life may reassign the students living in the house to other housing.
- ❖ Completion of SMART goal progress reports and deadlines by each member as directed by the Housing and Residence Life student neighborhood staff.
- ❖ *Condition of house/apartment (cleaning, damages)*: There must not be any excessive trash in any rooms of the house. In addition, the yard and porch (if applicable) must be kept free of trash.

Expectations (General)

- ❖ *Alcohol*: The use of alcohol containers, packaging, or signage for decoration is not permitted in common areas of Special Interest Houses/Addresses, as they contribute to a culture that promotes excessive drinking of alcohol. All decorations and signage should be considered for their alignment with group and institutional values. In addition, recognized student organizations with liquor liability insurance must follow all of the CSI policies (and their inter/national office policies) for hosting an event with alcohol.
- ❖ *Housing Contract, Student Code of Conduct*: All other policies and behaviors from the University Housing Contract and the Student Code of Conduct are applicable to Special Interest Houses.
- ❖ *Adviser*: All Special Interest Houses must have a faculty/staff adviser for the house who commits to helping the group establish and complete SMART goals that positively impact their group and the Student Neighborhood.
- ❖ Use of the special interest house in a manner that is consistent with the vision for Special Interest Housing and our Commitment to Community.

Legacy Houses

- ❖ Legacy Houses are those Special Interest Houses that are retained year-to-year by recognized student organizations (including Values-Based Greek organizations), Faith-Based groups, Academic/Department sponsored houses, or Athletic-related houses.
- ❖ Benefits: Group can have signage placed on their house; ability to store items in designated areas over the summer; consistent house for the group.
- ❖ Because these houses are representative of groups and are readily identified with their group, they have a higher standard to uphold. In addition to the expectations of all General Special Interest Housing expectations, Legacy houses have a set of additional expectations:

Expectations (Legacy Houses)

1. *Walk-throughs:* All Legacy Special Interest Houses will be required to participate in one scheduled walk-through each semester. The purpose of these walk-throughs is for safety and to ensure proper representation of the organization or group. Safety is the University of Dayton's first priority, and the house will be inspected for all safety-related issues. Walk-throughs will be conducted in September and April.
2. *Alcohol:* The use of alcohol containers, packaging, or signage for decoration is not permitted in common areas of Special Interest Houses/Addresses, as they contribute to a culture that promotes excessive drinking of alcohol. All decorations and signage should be considered for their alignment with group and institutional values. In addition, recognized student organizations with liquor liability insurance must follow all of the CSI policies (and their inter/national office policies) for hosting an event with alcohol. All alcohol, if present, must be stored responsibly. Because the house is identified with a group or organization, and that group or organization may be inviting others (who may be under the age of 21) into the house for purposes related to the group or organization, alcohol should not be visible in a common space to anyone visiting the house. If a group's inter/national parent organization does not allow alcohol in organizational housing, that policy must be adhered to as well.
3. *Warnings/Citations:* Citations or warnings from any University official could result in a review of Legacy status for the group. Egregious violations could result in immediate removal from Special Interest Housing.
4. *Adviser(s):* All Legacy houses, similar to other Special Interest Houses, must have a faculty/staff adviser for the house; for recognized student organization houses, that adviser must be the organization's adviser of record with the Center for Student Involvement. Groups may also have a second adviser who works specifically with Special Interest Housing-related concerns. The advisers must be committed to working with the students to ensure that the house is representative of the mission/values of the organization or group.

Legacy House Names and Locations

Group	Address	# of Beds	Group	Address	# of Beds
Business and Marianist Values	440 Lowes	6	Epsilon Tau Pi	1915 Trinity	5
Business and Marianist Values	422 Kiefaber	4	Habitat for Humanity	426 Kiefaber	4
Crayons to Classrooms	1312 Brown	6	NSBE (National Society of Black Engineers)	308 Stonemill	5
Honors	40 Woodland	4	Outdoor Adventure Club	425 Kiefaber	5
Honors	42 Woodland	4	Phi Mu Alpha	110 Lawnview	6
Honors	432 Stonemill	6	Sigma Alpha Iota	215 K Street	6
Honors	428 Stonemill	6	Alpha Nu Omega	413 Kiefaber	3
Social Justice	321 Stonemill	5	Alpha Phi	1302 Brown	8
Social Justice	240 Stonemill	6	Beta Theta Pi	239 Kiefaber	5
Sustainability	58 Woodland	6	Chi Omega	1500 Brown	12
WISE (Women in Science and Engineering)	124 Evanston	6	Delta Tau Delta	215 Kiefaber	4
Volleyball	309 Kiefaber	4	Kappa Delta	408 Stonemill	5
Faith, Vocation, and Leadership	421 College Park	7	Phi Kappa Psi	106 Lawnview	5
Marianist Student Community	53 Woodland	6	Phi Sigma Kappa	225 Kiefaber	5
Marianist Student Community	57 Woodland	6	Phi Sigma Rho	337 Stonemill	5
Marianist Student Community	305 Kiefaber	5	Pi Beta Phi	333 Stonemill	12
Marianist Student Community	340 Stonemill	6	Pi Kappa Alpha	327 Kiefaber	6
Marianist Student Community	1903 Trinity	8	Pi Kappa Phi	448 Kiefaber	5
Marianist Student Community	1515 Frericks	6	Sigma Nu	307 Stonemill	5
BATU (Black Action Through Unity)	15 Evanston	4	Sigma Phi Epsilon	425 College Park	7
Dance Marathon	119 Evanston	6	Theta Phi Alpha	1524 Brown	6
Distance 4 Dreams	460 Kiefaber	5	Zeta Tau Alpha	464 Kiefaber	12
El Orgullo Latino	403 Stonemill	5			

AVIATE/PATH Credit

- ❖ Housing and Residence Life has A Vision for Integrated, Applied, and Transformative Education (AVIATE) that will help guide your journey in residence at the University of Dayton. With the constant support of your community, you will discover the experience, skills and understanding you will need to succeed in your education and graduate — so you can embark on your next great journey.
- ❖ AVIATE provides you with a series of learning goals that promote your growth throughout your time at the University of Dayton. This educational priority and the associated goals can be found in our Vision for Residential Learning. (https://www.udayton.edu/studev/resources/files/housing/ResidentialHandout_FINAL_nocrops.pdf)
- ❖ As a part of this program, students will attend events and get PATH Credits (Points Accumulated Toward Housing) that determine a group's priority in the Housing Assignment process for the following academic year. Students are encouraged to earn as many points as they are able in order to have a better chance of receiving the property that they are interested in. A group's priority is determined by the sum of the group member's points, and they are only competing against other groups with the same number of members. *Students who participate in Special Interest Housing have an opportunity to earn three additional PATH Credits that are not available to other students.*
- ❖ Students wishing to obtain a Special Interest House must participate in AVIATE, and earn PATH Credits, in order to be considered for eligibility to obtain a house. Applications will initially be reviewed for congruence with the mission and vision of Special Interest Housing. After an application, or group, is deemed eligible for Special Interest Housing, they are then placed in the pool to receive a house. Houses will only be awarded to a limited number of groups, starting with those groups who have the highest priority based on the number of PATH credits earned. **As there is a cap of 700 beds for Special Interest Housing, only the top point earners will receive a house. It is imperative that groups who want a house earn points to have a strong chance.**

Group Types

- ❖ Recognized Student Organizations: Groups participating in a club or organization recognized by the Center for Student Involvement.
- ❖ Values-Based Greek Organizations: Groups participating in a values-based sorority or fraternity that is part of one of three governing councils (Interfraternity Council, National Pan-Hellenic Council, or Panhellenic Councils) recognized by the Center for Student Involvement.
- ❖ Global Learning-Living Community: A unique community that brings together U.S. and international students to live and learn from one another's unique perspectives. Students live together at 225 Stonemill, part of Caldwell Apartments, in an environment which supports and nurtures students' international and intercultural interests. **Extended Application Required.**
- ❖ Faith Based Groups: Faith based communities are committed to building and being faith communities in the Student Neighborhood. Students make an ongoing weekly commitment to community prayer and shared meals. Members of these faith communities have values they hold at the center of their lives, have a working relationship with their Fellow and invite students into their homes for prayer, meals and faith related conversations. **Marianist Student Communities and Faith, Vocation and Leadership House Communities require a Pre-Application.**

Group Types

- ❖ Honors: The University Honors Program offers rigorous and expansive educational experiences for our academically accomplished students. The University Honors Program provides unique learning opportunities beyond the normal college experience, enriched courses taught by top professors and an inspiring, collaborative camaraderie with fellow students. Students participating in Honors Housing will have the opportunity to engage in these principles in their living environment and more fully immerse themselves in the Honors experience. **Pre-Application Required.**
- ❖ Institute of Applied Creativity for Transformation (IACT) at ArtStreet: Located in the South Student Neighborhood, IACT at ArtStreet is designed to fuse creative and innovative perspectives through arts experiences. Over the past decade, the creative footprint established by the myriad of influencers at ArtStreet has inspired thousands of students, staff and faculty at the University of Dayton along with curious individuals from across the country and around the world. **Pre-Application Required.** For more information, please visit the IACT at ArtStreet website (<https://www.udayton.edu/artstreet/>) or contact Brian LaDuca.
- ❖ General Interest House: A group of students who come together around a common interest and who are not affiliated with any of the above groups.
- ❖ SAIL

SAIL: Semester Abroad and Intercultural Leadership

- ❖ Year-long program – Study abroad in the Fall (2017), Intercultural Leadership Program and Special Interest Housing in the Spring (2018)
 - ❖ Ability to earn three SIH PATH credits during the program
 - ❖ 3 specific programs with SAIL:
 - ❖ UD China Institute
 - ❖ Maynooth University (Ireland)
 - ❖ Universidad Pontificia Comillas (Spain)
- ❖ Available to all class levels
 - ❖ Returning underclassmen to live in GLLC
 - ❖ Returning upper classmen to live in signature housing, TBD
 - ❖ SAIL and study abroad returnees to live amongst one another
- ❖ Other program aspects
 - ❖ No additional cost to study abroad (UD tuition, room and board)
 - ❖ \$3,000 scholarship during fall semester abroad



Timeline

- ❖ **November 1, 2016:** 2016-2017 Special Interest Housing pre-application process begins. Groups meet to determine a group leader for the use and develop the content of the Special Interest Housing proposal.
- ❖ **December 5, 2016:** Pre-Applications for Marianist Student Communities and Faith, Vocation, and Leadership Communities are due.
- ❖ **December 9, 2016:** Pre-Application for Honors is due.
- ❖ **January 16, 2017:** Special Interest Housing application opens on myHousing Portal (<https://myhousing.udayton.edu>).
- ❖ **January 27, 2017:** Deadline by which the group leader must submit the proposal on behalf of the group applying for a house.
- ❖ **February 8, 2017:** Notifications are sent for Special Interest Housing application revisions.
- ❖ **February 13, 2017:** Application revisions are due in the myHousing Portal (<https://myhousing.udayton.edu>).
- ❖ **March 3, 2017:** Date by when groups will be informed of their status. Groups will either be awarded a house, be awarded a house conditionally, or not awarded a house.

Procedures

- ❖ Groups are required to complete the 2017-2018 housing contract/application and submit answers to the proposal questions in order to be considered for a special interest house for the 2017-2018 academic year.
- ❖ The special interest housing process occurs in two parts. As you prepare for this year's process, please take note of the following dates:
 - ❖ **Between November 1, 2016 and January 16, 2017**
Groups need to collect the following information in preparation for submitting their online proposal for a special interest house:
 - ❖ Determine a group leader for the house. This person, and only this person, will submit all proposal information on behalf of the group applying for a house.
 - ❖ Collect the names of all group members committed to living in the special interest house for the 2017-2018 academic year.
 - ❖ NOTE: If you know that one group member is planning on studying abroad or co-opting out of town for one of the semesters, please prepare your plans for filling the vacancy.
 - ❖ Collect the name, phone, email, and campus address of the group's organizational and/or house adviser.
 - ❖ Provide a letter of support from the group's organizational and/or house adviser.
 - ❖ Prepare answers to the proposal questions. Responses should be written in paragraph form with proper grammar and keyed so that group leader can cut and paste answers into online application form that will be available beginning January 16, 2017.
Answers are limited to 3,000 characters.
 - ❖ NOTE: Any required attachments must be submitted with the application. No documents will be accepted after application deadline.

Procedures

❖ **Between January 16, 2017 and January 27, 2017:**

The group leader, **and only the group leader**, will:

- ❖ Go to myhousing.udayton.edu to complete his/her the individual housing contract/application*.
- ❖ Create a roommate group, the group's name and a password. The name of the roommate group must start with the organization name and then state the name of the group leader.
 - ❖ For example, Honors, John Smith.
- ❖ Email all roommate group members the name of the roommate group and password so that they can add their name to the roommate group that was created by the group leader.
- ❖ Cut and paste proposal answers into the appropriate text boxes in the housing portal. **Answers are limited to 3,000 characters.**
- ❖ Attach adviser letter(s) to the appropriate text boxes in the housing portal.
- ❖ Attach any additional proposal attachments to the appropriate text boxes in the housing portal.

Each group member will:

- ❖ Go to myhousing.udayton.edu to complete his/her individual housing contract/application*.
- ❖ Join the roommate group created by the group leader.
 - ❖ **NOTE:** Only the group leader will cut and paste the answers to the proposal questions and attach any documents.

*The individual housing contract/application outlines the terms that a student must abide by in order to live in University housing. Each roommate will need to complete the housing contract in order to participate in the special interest housing process.

Procedures

❖ **Between February 8, 2017 and February 13, 2017:**

The group leader, and only the group leader, will:

- ❖ Go to myhousing.udayton.edu to update proposal answers into the appropriate text boxes in the housing portal, based on feedback provided by the Special Interest Housing committee. **Answers are limited to 3,000 characters.**
- ❖ Attach any additional proposal attachments to the appropriate text boxes in the housing portal.

Each group member will:

- ❖ After receiving feedback from the Special Interest Housing committee, work with the group leader to revise proposal answers based on suggestions.

Proposal Information

All special interest housing proposals MUST include:

- ❖ Names of all the members of the group applying for a house.
- ❖ Identification of the sponsoring group/organization as well as the name(s) of an organizational adviser, and applicable house advisers.
- ❖ Letter of support from the organizational and/or house adviser(s).
- ❖ Completed answers to the proposal questions.

Proposal: Values & Identity

- ❖ **VALUES:** What are your group's values? If your group is a part of IACT at ArtStreet, the GLLC, affiliated with the Center for Student Involvement (Recognized Student Organization, Values Based Greek), or are Faith Based, how do you relate your group's values to the house or complex mission statement?
- ❖ **REPUTATION:** At the end of the 2017-2018, what would you like your house to be known for (what would you hope to have accomplished) and how does that relate to the values you have expressed for your group?
- ❖ **ACCOUNTABILITY:** What role will each resident in the special interest house play in attaining your group's SMART goals? How will you know that your group has successfully attained its SMART goals?

Proposal: SMART goals

- ❖ A **SMART goal** is a method of setting goals that provides a framework for how the goal will be accomplished.
 - ❖ S: Specific, M: Measurable, A: Attainable, R: Realistic, T: Timely
 - ❖ The SMART goals for each group will be specific things that each group wants to accomplish during the year. These SMART goals are similar to projects that a group might complete to show their progress throughout the year and what they are accomplishing as a Special Interest House. SMART Goals should be focused on making a long-term impact in the community and not just on one-time events.
- ❖ **SMART GOALS:** Each Special Interest House will develop three SMART goals. Each of these SMART goals will connect to one of the three Housing and Residence Life (HRL) Learning Goals: Authorship, Interculturalism, Community Living. Each goal should also reflect the group's vision and reputation statement along with the University's Commitment to Community. Each group will be required to complete two of the SMART goals in the Fall and one SMART goal in the Spring. When writing the SMART goals, please be sure to include the following information:

Proposal: SMART goals (cont.)

❖ Authorship

❖ SMART Goal

- ❖ How does your Authorship SMART goal relate to your group's expressed vision and reputation?
- ❖ How does your Authorship SMART goal relate to the Commitment to Community (Name the Principle or Habit and how/why it relates)?
- ❖ Describe any action steps you need to take in order to complete your Authorship SMART goal.

❖ Interculturalism

❖ SMART Goal

- ❖ How does your Interculturalism SMART goal relate to your group's expressed vision and reputation?
- ❖ How does your Interculturalism SMART goal relate to the Commitment to Community (Name the Principle or Habit and how/why it relates)?
- ❖ Describe any action steps you need to take in order to complete your Interculturalism SMART goal.

❖ Community Living

❖ SMART Goal

- ❖ How does your Community Living SMART goal relate to your group's expressed vision and reputation?
- ❖ How does your Community Living SMART goal relate to the Commitment to Community (Name the Principle or Habit and how/why it relates)?
- ❖ Describe any action steps you need to take in order to complete your Community Living SMART goal.

Proposal: SMART goals (Resources)

❖ To assist in writing SMART goals, please find important resources in the following places:

❖ *Housing and Residence Life Learning Goals*

❖ The Learning Goals for Housing and Residence Life can be found in the Vision for Residential Learning by visiting https://www.udayton.edu/studev/_resources/files/housing/ResidentialHandout_FINAL_nocrops.pdf

❖ *Commitment to Community*

❖ The University of Dayton Commitment to Community can be found by visiting go.udayton.edu/c2c.

❖ *Writing SMART Goals Online Workshop*

❖ For more information on how to write effective SMART goals, please view the online learning workshop on SMART goals in the Special Interest Housing section of the Housing and Residence Life website. (www.udayton.edu/studev/housing)

Proposal: Adviser(s)

- ❖ **ADVISER NAME:** Please provide the name for your institutional adviser (the adviser employed by the University of Dayton, if you have more than one adviser.)
- ❖ **ADVISER PHONE NUMBER:** Please provide the phone number for your institutional adviser.
- ❖ **ADVISER EMAIL ADDRESS:** Please provide the email address for your institutional adviser.
- ❖ **ROLE OF THE ADVISER:** Advisers are integral to the success of your house. Describe the role your organizational and/or house adviser will play in your special interest house?
- ❖ **COMMUNICATION:** How will your group regularly communicate with your organizational and/or house adviser (and how frequently)?

Adviser(s)

Please see the definitions below for an organizational and a house adviser. Please note that, if neither the Organizational Adviser nor the House Adviser is a University of Dayton faculty or staff member, the group will be required to provide contact information for a University of Dayton employee, who will be designated as the institutional adviser.

- ❖ **Organizational Adviser:** The Organizational Adviser is an *exempt (non-hourly)* faculty and/or staff member who works with the organization and is identified by the Center for Student Involvement as the recognized adviser for the organization. If the Organizational adviser is not a University of Dayton faculty or staff member, then an institutional adviser must be named and must be recognized, through the Center for Student Involvement, as an advisor of record for the organization.
- ❖ **House Adviser:** The House Adviser is an *exempt (non-hourly)* faculty and/or staff member who works directly with the students living in the Special Interest House. The House Adviser will assist students in addressing issues that pertain to community living. House Advisers must be present for the whole 2017-2018 year. If an adviser leaves unexpectedly, the group will be required to find a new adviser. This person composes the adviser letter that addresses the question prompts. In the case of a Recognized Student Organization, the House Adviser may be the same person who is known to the Center for Student Involvement as the Organizational Adviser.

NOTE: *Values-based Greek organizations are required to have both an organizational adviser and a house adviser. If neither the organizational nor the house advisor are University of Dayton faculty or staff members, a third institutional adviser must be identified. For all other groups, the organizational adviser can also serve as the house adviser, pending they are a University of Dayton faculty or staff member.*

Proposal: Letter(s) from Adviser(s)

Letters of support from an organizational and/or house adviser must be uploaded as part of the online application process and received no later than January 27, 2017. All letters should include the following:

- ❖ Why are you confident that these students will contribute to the academic mission of the institution through their living environment? What is your understanding of how they will do so?
- ❖ How will you support their proposed programmatic initiatives?
- ❖ Have they shared their community goals and plan with you? What are your thoughts about it?
- ❖ How often will you communicate with them to support them in achieving their community goals?
- ❖ If you are serving as the house adviser, will you be available to assist residents with issues that impact their living experience in the house?
- ❖ What resources can you use to help your group meet their SMART goals?
- ❖ What expectations has the group identified for you in supporting the house community, their goals, and their plan?

Workshops

- ❖ The Special Interest Housing committee is offering workshops to offer assistance with proposals. These workshops are intended for non-Legacy groups. Legacy groups should speak with their adviser or program for assistance with their application.
 - ❖ January 17, 2017: Kennedy Union Room 222, 11:00am-1:00pm
 - ❖ January 18, 2017: Kennedy Union Room 211, 12:00pm-2:00pm
 - ❖ January 19, 2017: Kennedy Union Room 211, 12:00pm-2:00pm
 - ❖ January 23, 2017: Kennedy Union Room 222, 11:00am-1:00pm
 - ❖ January 25, 2017: Kennedy Union Room 222, 11:00am-1:00pm
 - ❖ January 27, 2017: Kennedy Union Room 211, 10:30am-12:30pm
- ❖ A sample Special Interest Housing proposal will be available on the Housing and Residence Life website for you to review.
- ❖ If you require additional assistance in developing your application, please contact your organizational and/or house adviser.
- ❖ **All applications must be completed and submitted online by 4:30 pm on Friday, January 27, 2017.**
- ❖ **Notification of award of a house will occur by Friday, March 3, 2017.**

Questions?

- ❖ If you have additional questions, please contact us at sih@udayton.edu.
- ❖ If your question is related to your application, please put 'APPLICATION' as the first word of your subject.