

Special Interest House Timeline

2019-2020

Groups are required to complete the 2019-2020 housing contract/application and submit answers to the proposal questions in order to be considered for a special interest house for the 2019-2020 academic year. The Special Interest Housing process occurs in two parts. As you prepare for this year's process, please take note of the following dates:

November 9, 2018	Special Interest Housing information Packet Available. <ul style="list-style-type: none">- Special Interest Housing pre-application process begins for processes that require it.- Groups meet to determine a group leader for the house and develop the content of the Special Interest Housing proposal.
December 4, 2018	Pre-Applications Due: <ul style="list-style-type: none">- Marianist Student Communities- Faith, Vocation, and Leadership Communities- University Honors Program
January 14, 2019	Special Interest Housing application opens on myHousing Portal https://myhousing.udayton.edu
January 15, 2019	Application Review Session: Adele Center Room 106 from 11am-1pm
January 17, 2019	Application Review Session: Adele Center Room 106 from 11am-1pm
January 23, 2019	Application Review Session: Kennedy Union Room 207 from 11am-1pm
January 25, 2019	Application Review Session: Kennedy Union Room 207 from 11am-1pm
January 25, 2019	<ul style="list-style-type: none">- All applications must be completed and submitted online by 4:30 pm.- This is also the last day to earn PATH for Special Interest Housing.
February 1, 2019	Notifications are sent for Special Interest Housing application revisions
February 8, 2019	Application revisions are due in the myHousing Portal https://myhousing.udayton.edu
February 21, 2019	Date by which groups will be informed of their status. Groups will either be awarded a house or will not be awarded a house.
March 1, 2019	Group notification of final status and housing assignment

Between Now and January 14, 2019

Groups need to collect the following information in preparation for submitting their online proposal for a special interest house:

- Determine a group leader for the house. This person, and only this person, will submit all proposal information on behalf of the group applying for a house.
- Collect the names of all group members.
 - NOTE: If you know that one group member is planning on studying abroad or co-oping out of town for one of the semesters, please prepare your plans for filling the vacancy.

- Collect the name, phone, and email group's house adviser.
- Prepare answers to the proposal questions. Responses should be written in paragraph form with proper grammar and keyed so that group leader can cut and paste answers into online application form that will be available beginning January 14, 2019.
 - NOTE: Any required attachments must be submitted with the application. No documents will be accepted after application deadline.

Between January 14, 2019 and January 25, 2019

Attend an application review session:

- January 15, 2019: Adele Center, Room 106, 11:00AM-1:00PM
- January 17, 2019: Adele Center, Room 106, 11:00AM - 1:00PM
- January 23, 2019: Kennedy Union, Room 207, 11:00AM -1:00PM
- January 25, 2019: Kennedy Union, Room 207, 11:00AM-1:00PM

The group leader, and only the group leader, will:

- Go to myhousing.udayton.edu to complete an individual housing contract/application*.
- Create a roommate group, the group's name and a password. The name of the roommate group must start with the organization name and then state the name of the group leader.
 - For example, "Honors, John Smith" or "General Interest, Sophia Jones"
- Email all roommate group members the name of the roommate group and password so that they can add their name to the roommate group that was created by the group leader.
- Cut and paste proposal answers into the appropriate text boxes in the housing portal.
- Attach any additional proposal attachments to the appropriate text boxes in the housing portal.

Each group member will:

- Go to myhousing.udayton.edu to complete his/her individual housing contract/application*.
- Join the roommate group created by the group leader.
 - NOTE: Only the group leader will cut and paste the answers to the proposal questions and attach any documents.

*The individual housing contract/application outlines the terms that a student must abide by in order to live in University housing. Each roommate will need to complete the housing contract in order to participate in the Special Interest Housing process.

Between February 7, 2019 and February 10, 2019

The group leader, and only the group leader, will:

- Go to myhousing.udayton.edu to update proposal answers into the appropriate text boxes in the housing portal, based on feedback provided by the Special Interest Housing committee. Attach any additional proposal attachments to the appropriate text boxes in the housing portal.

Each group member will:

- After receiving feedback from the Special Interest Housing committee, work with the group leader to revise proposal answers based on suggestions.