

## Welcome to the 2016 Family Weekend Registration Site!

Thank you for your interest in Family Weekend Events. The schedule includes a variety of free and paid events. **Please read the following before proceeding with event registration.**

### Family Weekend Registration Instructions:

1. Go to first event listed below **“Required Info: Family Weekend Registration”**
2. Register by selecting **“1”** from the drop down menu, scrolling to bottom of page and clicking **“add to order”**
3. Verify that the **“Required Info: Family Weekend Registration”** is in your cart
4. Click **“add more tickets”**, click **“UD Family Weekend”**, then click **“Family Weekend” Registration**, which will take you back to the list of scheduled events
5. Continue to browse the list of scheduled events and follow the event registration instructions below

### Scheduled Event Registration:

1. **Single Event Registration**
  - Find the desired event
  - Select the number of tickets needed
  - Click **“add to order”**
  - Proceed to checkout
  - Complete the required event registration fields
  - Complete the purchase (if applicable)
2. **Multiple Event Registration (one transaction)**
  - Find the first desired event
  - Select the number of tickets needed
  - Find the next desired event and select the number of tickets needed
  - Repeat this process until all desired events and number of tickets have been selected
  - Click **“add to order”**
  - Proceed to checkout
  - Complete the required event registration fields
  - Complete the purchase (if applicable)

### Registration Considerations:

- It will be helpful to have UD Student's ID number available
- The registrant will be asked to complete registration fields for each attendee for each ticket as a part of the registration process
- All scheduled events require a printed ticket. It is recommended that all tickets be printed prior to arriving on campus. Please have printed tickets in hand upon arrival to scheduled events, as no electronic scanning will be available.
- Tickets to certain events may be available to reserve or purchase on-site pending availability.
- To register for Athletic Events (Football and Basketball game), Frericks 5K, and/or the Theater Production (Opera), please visit the registration page on the Family Weekend Website, [go.udayton.edu/familyweekend](http://go.udayton.edu/familyweekend)

### Cancellations & Refunds:

- All cancellation/refund requests must be submitted in writing to the family weekend email account at [familyweekend@udayton.edu](mailto:familyweekend@udayton.edu)
- The deadline to cancel and request a refund is **4pm on November 2, 2016**.
- No refunds will be processed after the cancellation deadline for any reason
- Please allow 1-3 business days for refunds to appear on bank statement

### On-site Family Weekend Questions & Family Weekend Merchandise:

- There is no **“Ticket Pick-up”** or **“Check-in”** for Family Weekend therefore there is no central location participants need to report to when they arrive on campus.
- For questions about ticket availability or to pick up Family Weekend merchandise, stop by the **Family Weekend Information Center (131 Gosiger Hall)**  
**Friday, November 4, 8:30am-8:30pm or**  
**Saturday, November 5, 8am-Noon.**
- **All merchandise must be picked up by Noon on Saturday so please plan accordingly.**

### UD NSP App & Printed Schedule:

- Visit the UD NSP App for the most updated information and event locations
- If you downloaded the app for New Student Orientation (NSO) then you are all set
- If you need to download the app, visit the app store on your IOS or Android device and search **“UD NSP App”**
- Printed schedules can be found at 131 Gosiger Hall, Kennedy Union Information Desk, 461 Kiefaber Street, and all Residence Hall front desks. A PDF version can be found on the Family Weekend website at [go.udayton.edu/familyweekend](http://go.udayton.edu/familyweekend) (no later than October 28, 2016).