

2016 BLUE CREW COUNSELOR Application Packet

Thank you for your interest in the 2016 Blue Crew Counselor position. New Student Programs (NSP) is excited that you are considering applying for this leadership opportunity. Blue Crew Counselors assist with the implementation of Camp Blue, a pre-orientation leadership camp for the incoming First-Year students. Blue Crew Counselors also help with move-in, social events and other New Student Orientation (NSO) activities as assigned. In this packet you will find all the information you will need to assist you in applying for the position.

BLUE CREW COUNSELOR APPLICATION TIMELINE

Submit Application-Your application is due no later than **Thursday, March 3, 2016 at 4pm** to New Student Programs, 131 Gosiger Hall or electronically to flanagan@udayton.edu.

Complete Interview- Interviews will be conducted **Monday, March 7, 2016 and Thursday, March 10, 2016**. You will be required to sign-up for one group interview slot.

Final Selection Letters- A letter detailing the selection results will be available on **Thursday, March 17, 2016 after 1:00pm**. Candidates offered a position are expected to accept or decline the job offer by **4pm on Tuesday, March 22, 2016**.

BLUE CREW COUNSELOR 2016 JOB DESCRIPTION

GENERAL-All Blue Crew Counselors will do the following:

- Return to campus in early-August
- Attend all mandatory staff training and development (in the spring semester and in the summer)
- Camp Blue:
 - ❖ Serve as a primary student leader for assigned team of First Year Students throughout Camp Blue
- Move In:
 - ❖ Work move-in day at assigned location as a Blue Crew Leader
- New Student Orientation:
 - ❖ Assist the Leadership Team with assigned programming during new student orientation (i.e. Commuter, Parent & Family, Transfer, Diverse Populations, and Social)
- Other Orientation duties as assigned-this position requires walking long distances, standing, walking up & down stairs, some light lifting.

BENEFITS:

- Develop leadership and communication skills
- Cultivate lasting relationships with university faculty, staff and students
- Enhance your résumé
- Earn stipend from the office of New Student Programs for the month of August
- Eligible for \$250 Enrollment Management NSO Scholarship upon completing post-orientation responsibilities

REPORTS TO: The Director/Assistant Director of New Student Programs jointly

REQUIREMENTS: Must be a current UD student who is both in good academic and non-academic standing with the University. Must have and maintain a minimum cumulative GPA of 2.0 (3.0 or higher is preferred).

WORK SCHEDULE: November – April: some pre-scheduled training hours; August: 20 hours per week; September–October: work shift(s) at an Enrollment Management Open House, Recruitment tables and/or Family Weekend. Schedules vary during orientation programming and include required late night and weekend work.

Blue Crew Counselor Application 2016

Completed applications are DUE **Thursday, March 3, 2016 at 4pm** to New Student Programs, 131 Gosiger Hall or submitted electronically to flanagan@udayton.edu

SECTION I: STUDENT INFORMATION

Referred By: _____

Name: _____

ID#: _____

E-mail: _____

Cell Phone: _____

Classification: First-Year Sophomore Junior Senior

G.P.A.: _____

Major: _____

Expected date of graduation: _____

ALL BCCs will assist at least one Team Leader with their area of concentration. Please rank your assignment preference (1=1st choice – 4=last choice):

___ Commuter ___ Diverse Population ___ Parent and Family ___ Transfer

If you are not selected for a Blue Crew Counselor position would you like to be considered for the Orientation Leader position? Please select one of the following:

___ Yes

___ No

SECTION II: Questions – In a separate word document, 12 point Arial font, please provide answers to the following questions. Email the word document to flanagan@udayton.edu or attach to this application.

- 1. Describe an experience you have had with serving on a team. Based on your observations, what qualities helped the team to be successful? How did you contribute to the team's success?**
- 2. What was most memorable about your orientation experience? How can you help New Student Programs make orientation memorable for the incoming class of First Year students?**
- 3. Why are you the best candidate for a Blue Crew Counselor position for 2016?**

SECTION III: REFERENCES

You are required to include two recommendations with your application. At least one reference must be from a UD faculty/staff member. Recommendation forms can be found on the next page, complete the top section, and give it to your references. They must submit the recommendation to Melissa Flanagan in the Office of New Student Programs (Gosiger 131).

Name: _____ Position/Title: _____

Phone: _____ E-mail: _____

Name: _____ Position/Title: _____

Phone: _____ E-mail: _____

SECTION IV: VERIFICATION OF STUDENT INFORMATION

I certify the above information is accurate to the best of my knowledge. You have my permission to verify my grade point average. I authorize the office of Community Standards and Civility to release my behavioral records and non-academic standing to the office of New Student Programs.

Signature of Applicant

Date

UD New Student Orientation 2016
Recommendation Form

This form is due to Melissa Flanagan in the Office of New Student Programs (Gosiger 131) for all positions.

Name of Student: _____

Position(s) Sought: _____

Under the provisions of the Family Educational Rights & Privacy Act of 1974, I waive my right of access to this letter of recommendation. The University of Dayton may consider it confidential.

(Optional) _____

Signature of Applicant

Recommendation

If the student has signed the above waiver, we assure the reference that this form will be held in the strictest confidence.

Please comment on the applicant's character and ability to serve the UD community as a leader for New Student Orientation. For more information about the role, visit the New Student Programs website at go.udayton.edu/nsp. Questions? Please contact Melissa Flanagan, Assistant Director of New Student Programs at 937-229-2229 or flanagan@udayton.edu.