

Go To: myhousing.udayton.edu

STEP 1: Group Leader - log in using your LDAP Username and Password

UNIVERSITY OF DAYTON
Student Development
Housing and Residence Life
HOME

Account Login

LDAP Username:
Password:
 Remember Login

[Forgot Password?](#)

Housing Application Portal

STEP 2: Select "Application"

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Welcome to Housing Application Portal

Group Leaders: Each group leader participating in sophomore room selection on Friday, March 23, please access your application by clicking on 'Application' in the menu on the top left, or by clicking this [Application link](#).

UNIVERSITY HOUSING REQUIREMENT: Each first- and second-year undergraduate student (classified by a student's start term at the University or high school graduation year, not by the number of credit hours) under 21 years of age, unmarried, and not living at parent's permanent residence within 40 miles of the University is required to live in University housing.

New First Year Students: If you are a new first year student you can access your application by clicking on 'Application' in the menu on the top left, or by clicking this [Application link](#).

New Transfer Students: If you are a new transfer student you can access your application by clicking on 'Application' in the menu on the top left, or by clicking this [Application link](#).

STEP 3: Select '2012-13 Academic Year' then click Save & Continue

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1. Select

2011-12 Academic Year (8/20/2011 - 5/4/2012)

2012-13 Academic Year (8/18/2012 - 5/3/2013)

- ✓ Application Started: 3/20/2012 12:11:00 PM
- ✓ Room Reservation: ML Middle Wing M 430 A
- ✓ Contract Signed
- ✓ Application Complete

STEP 4: Select Room Selection and Select the building/location from the 'Location' drop down list

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Application Menu

Applying for 2012-13 Academic Year
Continuing Senior

- 1. Room Selection
- 2. Confirm Application
- Application Status

1. Room Selection

Location:
Available Beds:

- Please Select -
- Please Select -
Neighborhood College Park
Neighborhood North
Neighborhood South
South Quad Garden Apts
South Quad Lawnview Apts

Select your group size from the 'Available Beds' drop down list
Click 'Search'

****HINT:** To view addresses at a faster speed, select "Any Number"

Sophomore Students:

To help you determine the location of properties, please use this guide:

<u>2-Person</u>	<u>Location:</u>
<u>Marianist Hall</u>	Middle Wing
<u>Marycrest Complex</u>	Northwest: Male Rooms Northeast and Northwest: Female Rooms
<u>Neighborhood South</u>	819 Irving Apts

Jr/Sr Students:

To help you determine the location of properties, please use this guide:

<u>Neighborhood College Park</u>	<u>Neighborhood North</u>	<u>Neighborhood South</u>	<u>South Quad</u>
1316 Brown 1520 Brown Street 1534 Brown Street	Chambers Street	617 Irving Avenue 755 Irving Avenue	201 Lawnview Apartments
College Park	Woodland	<u>Caldwell Apartments</u> CW 1618 Brown CW 1638 Brown	<u>Garden Apt</u> 339 Irving 314 Lowes 1710 Frericks Way
L Street		<u>Irving Commons Apts</u> IC 978 Irving Lowes Street	

HINTS:

- Do not continuously click on search, next, or previous buttons, as this will slow down your selection ability.
- If you receive an error screen you will need to select another property.

Click on 'Room Selection' or 'Application' to begin the selection process again.

- Be prepared to make other selections in the event one of your choices is not available. As properties are being selected, addresses will be removed

Click on your property selection (making sure the line is highlighted)
Click 'Continue'

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Application Menu
Applying for 2012-13 Academic Year
Continuing Senior

- ▶ 1. Room Selection
- 2. Confirm Application
Complete
- Application Status

1. Room Selection

Location: Neighborhood South
Available Beds: 3

Search

Room	Room Type	Location
104 Lawnview Avenue	House 6P	Neighborhood South
106 Lawnview Avenue	House 5P	Neighborhood South
107 Evanston Avenue	House 5P	Neighborhood South
108 Lawnview Avenue	Renovated House 5P	Neighborhood South
111 Evanston Avenue	House 5P	Neighborhood South
112 Evanston Avenue	House 5P	Neighborhood South
114 Lawnview Avenue	House 5P	Neighborhood South
116 Lawnview Avenue	House 5P	Neighborhood South
118 Lawnview Avenue	House 6P	Neighborhood South
119 Evanston Avenue	House 6P	Neighborhood South
12 Lawnview Avenue	House 3P	Neighborhood South
120 Evanston Avenue	House 4P	Neighborhood South
132 Evanston Avenue	House 6P	Neighborhood South
14 Lawnview Avenue	House 4P	Neighborhood South
1434 Frericks Way	Renovated House 5P	Neighborhood South

Next >

Continue

IMPORTANT: BE SURE TO SELECT PROPERTY WITH SAME CAPACITY AS YOUR LOTTERY GROUP SIZE!!!



Additional properties may be found by clicking on 'Previous' or 'Next' at the bottom of the property list

Step 5: Assign/Confirm Beds: Click the down arrow to assign yourself

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Application Menu
Applying for 2012-13 Academic Year
Continuing Senior

- 1. Room Selection
- 2. Confirm Application
- Application Status

Assign / Confirm Bed(s)
Time remaining for bed selection: 04:53

Select the bed you would like to have.
My Bed:

Select the bed(s) you wish to assign to you
88
99

If this is not the room/property that you want to reserve, click on 'APPLICATION' above the Application Menu and reselect your active application. You will be taken back to the Room Selection search page.

You will not be able to change your room/space selection through this portal after clicking the 'Reserve Beds' button.

You only need to click 'Reserve Beds' one time. After clicking the button the system will reserve your beds and confirm your reservation via email. Depending on the current server load, this step can take up to one minute to complete.

Assign/Confirm Beds: Click the down arrow to assign your roommate(s) to a bed space.

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Continuing Senior

- 1. Room Selection
- 2. Confirm Application
- Application Status

Assign / Confirm Bed(s)
Time remaining for bed selection: 04:23

Select the bed you would like to have.
My Bed:

Select the bed(s) you wish to assign to your roommate(s).
88
99

If this is not the room/property that you want to reserve, click on 'APPLICATION' above the Application Menu and reselect your active application. You will be taken back to the Room Selection search page.

You will not be able to change your room/space selection through this portal after clicking the 'Reserve Beds' button.

You only need to click 'Reserve Beds' one time. After clicking the button the system will reserve your beds and confirm your reservation via email. Depending on the current server load, this step can take up to one minute to complete.

Once group members have been placed in bed spaces click 'Reserve Beds'

Note: Until 'Reserve Beds' is clicked your room selection is not finalized or confirmed.

STEP 6: Click 'Continue' to confirm application

HOME APPLICATION WELCOME, MS GG .STARREZ TEST | LOG OFF

Application Menu
Applying for 2012-13 Academic Year
Continuing Senior

- 1. Room Selection
Closed
Has a reservation
- 2. Confirm Application**
- Application Status

2. Confirm Application

Once you confirm your application, your housing application is complete.

.StarRez Test, Ms GG

Term: 2012-13 Academic Year
Dates: 8/18/2012 - 5/3/2013

Room Reservation Details

Room: 12 Lawnview Avenue
Room Type: House 3P
Location: Neighborhood South
Floor: 12 Lawnview Avenue

Available Terms: Academic Year

Available To: Continuing 5th Year
Continuing Junior
Continuing Senior

Mandatory Housing Profiles: None

Occupancy Information:

Beds	Occupants	
12 Lawnview Avenue A	GG (Aug-18-12 - Dec-14-12)	View Profile
12 Lawnview Avenue B	88 (Aug-18-12 - Dec-14-12)	View Profile
12 Lawnview Avenue C	99 (Aug-18-12 - Dec-14-12)	View Profile

Log Off - Selection Process is completed!

Housing and Residence Life

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Application Menu
Applying for 2012-13 Academic Year
Continuing Senior

- 1. Room Selection
Closed
Has a reservation
- 2. Confirm Application
Complete
- Application Status**

Application Status

If you have any questions regarding your housing application status, please contact housing@udayton.edu.

Your application is currently complete. Please check the menu on the left for steps that are still open. You may cancel the application by selecting the 'Cancel Application' step.

.StarRez Test, Ms GG

Term: 2012-13 Academic Year
Dates: 8/18/2012 - 5/3/2013

Status:
✔ Applied : 3/29/2012 10:29:00 AM
✔ Contract Signed
✔ Application Complete

Room Reservation Details

Room: 12 Lawnview Avenue
Room Type: House 3P
Location: Neighborhood South
Floor: 12 Lawnview Avenue

Occupancy Information:

Beds	Occupants	
12 Lawnview Avenue A	GG (Aug-18-12 - Dec-14-12)	View Profile
12 Lawnview Avenue B	88 (Aug-18-12 - Dec-14-12)	View Profile
12 Lawnview Avenue C	99 (Aug-18-12 - Dec-14-12)	View Profile

Application Status: Your room selection is now completed. You will be able to review your academic year housing assignment (*Room Reservation Details*) and the name(s) of the student(s) in your group assigned to bed spaces for the 2012-13 academic year (*Occupancy Information*).