

# UD River Campus Auditorium

## Technology

### Overview



### Before you leave...

#### **1. Turn off Projector:**

On column control panel press the [PRO] OFF]. The red led lights will flash then go off.

#### **2. Wireless Microphones**

Turn the microphones off and place them back into the chargers

#### **3. VGA Cable:**

Remove the VGA/Audio Cable from your laptop

#### **4. Turn off Room Lights**

If you have trouble or need help contact the UDit Call Center at  
**(937) 229-3888**

## Room Lights

Room Light switches are located next to the entrance doors.

## Column Controls

Use the column control pad to power on and off the projectors, adjust the volume of the microphones, and connect the laptop.

## Adjusting Volume on the Laptop

To adjust volume level or mute, use adjustment located on the laptop.

## Connecting a Laptop to the Data Projector

1. Plug in the 2 cables to the laptop, the power cord and VGA audio cable provided at the column.



Power Cord



VGA Connector



VGA Audio Cable

## Turning on the Data Projectors

2. Press the [**PROJ ON**] power buttons. The led lights will flash red, then go to solid green when the projector is ready.



Column Control Panel



VGA and RCA Ports

3. Press the [**PODIUM COMP**] input button to connect the laptop to the projectors. It will display a red led light.
4. Power on the Laptop.

## Dual Display

If the computer desktop is not projected on the screen try pressing **Window** (function) + **P** keys.

Select the Duplicate window on the screen

## Logon to the laptop

### (UDit issued laptops only)

Press CTRL-ALT-DEL

Username: Faculty

Password: Leave Blank  
and press the "Enter" key.

### **!Note!**

For the convenience of our faculty, our podium computers/ laptops do not require unique, individual passwords.

While otherwise secure, please take care not to leave any sensitive data on Udit issued computers/ laptops.

**For Assistance contact  
UDit Call Center  
(937) 229-3888**