Before you leave. . .

1. Turn off Projector:
On column control panel press the [L PROJ] [M PROJ] [R PROJ]. The red led lights will flash then go off.

2. Wireless Microphones
Turn the microphones off and place them back into the chargers

3. VGA Cable:
Remove the VGA/Audio Cable from your laptop

4. Turn off Room Lights

If you have trouble or need help contact the UDit Call Center at
(937) 229-3888

UD River Campus Meyer Room

Technology

Overview

UDit

Classroom Support Services

03/09/2015

Room Lights

Room Light switches are located next to the entrance doors.

Column Controls

Use the column control pad to power on and off the projectors, adjust the volume of the microphones, and connect the laptop.

Adjusting Volume on the Laptop

To adjust volume level or mute, use adjustment located on the laptop.

Connecting a Laptop to the Data Projector

1.   Plug in the 2 cables to the laptop, the power cord and VGA audio cable provided at the column.

Power Cord

VGA Connector

VGA Audio Cable

Turning on the Data Projectors

2.   Press the [**L PROJ**]**,** [**M PROJ**], and [**R PROJ**] power buttons. The led lights will flash red, then go to solid green when the projectors are ready.

VGA and RCA Ports

Column Control Panel

3.   Selectthe [**COMPUTER IN**] input button to connect the laptop to the projectors. It will display a red led light.

4.   Power on the Laptop.

Dual Display

If the computer desktop is not projected on the screen try pressing **Window** (function) + **P** keys.
Select the Duplicate window on the screen

Logon to the laptop

(UDit issued laptops only)

Press CTRL-ALT-DEL
Username: Faculty
Password: Leave Blank
and press the "Enter" key.

!Note!

For the convenience of our faculty, our podium computers/ laptops do not require unique, individual passwords.
While otherwise secure, please take care not to leave any sensitive data on UDit issued computers/ laptops.

For Assistance contact UDit Call Center (937) 229-3888