



University of Dayton
UDit

iPrint Install and Use – PC Version

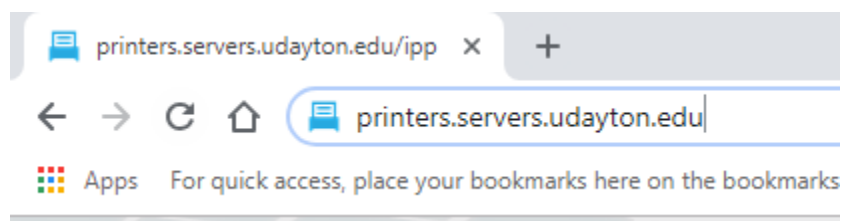
Created By: Bailey Dauterman

Overview

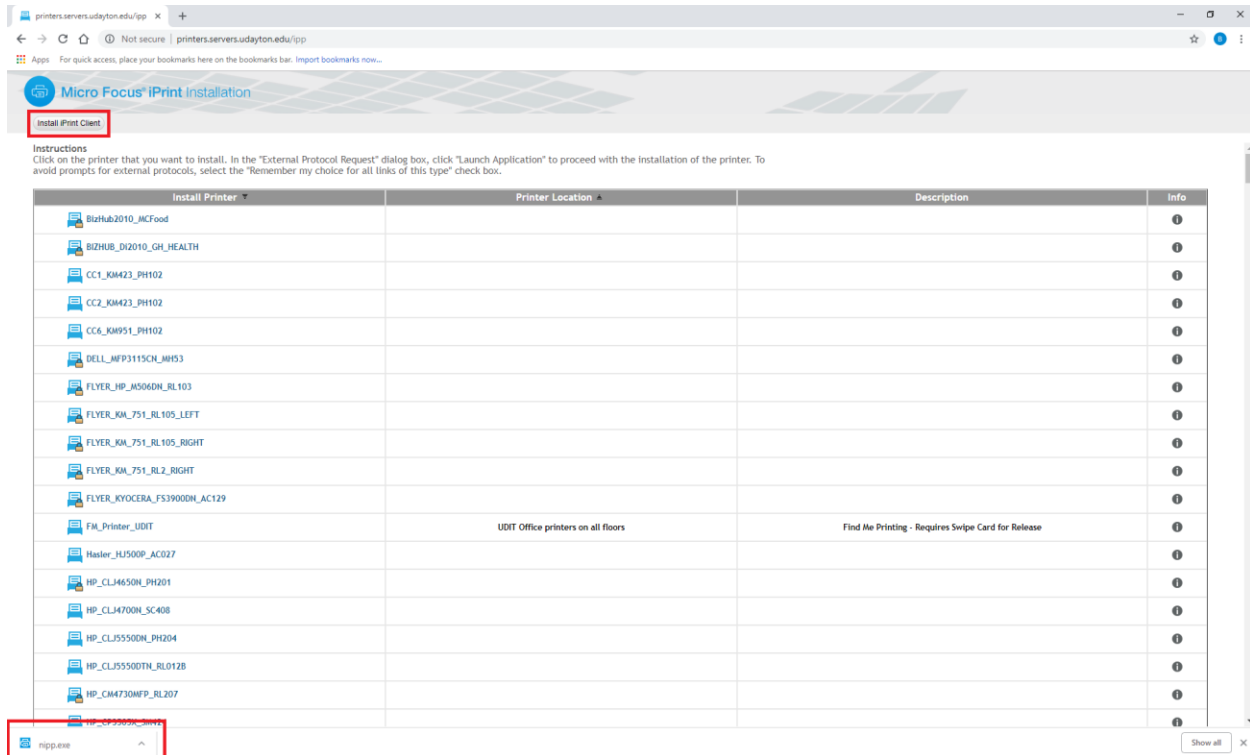
The following instructions are for PC's running University of Dayton supported software and updates. The iPrint software will allow users to print from devices to the various wireless printers on campus. If any problems arise in the downloading of this software call the UDiT Service Desk at 937-229-3888, on campus users can call 93888.

Install Instructions

1. Open preferred web browser
2. Navigate to printers.servers.udayton.edu in the search bar



3. At the top left of the webpage is a button to download the iPrint Client. Click that button



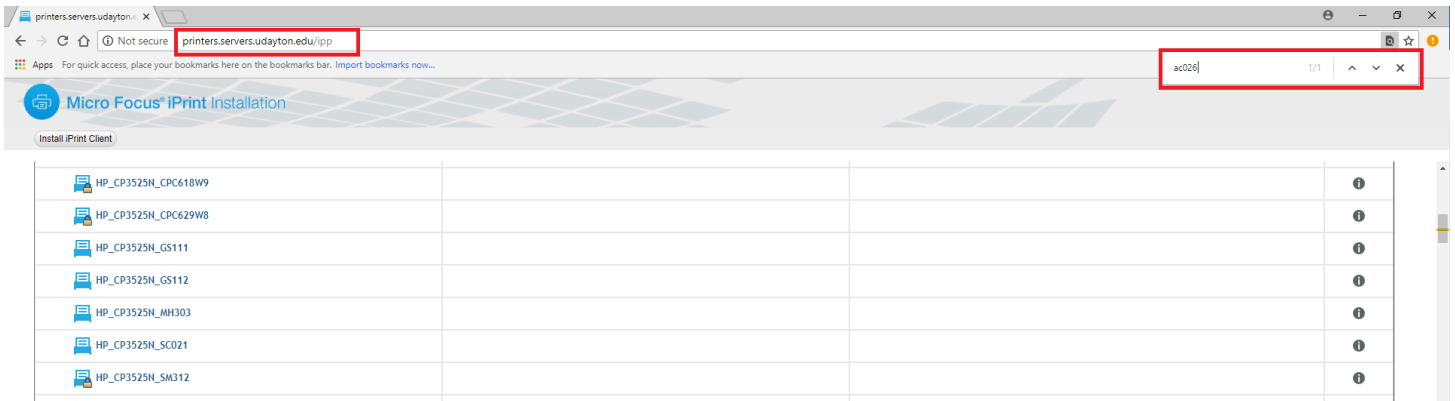
4. When the button is clicked the iPrint Client (nipp.exe) will be added to your downloads.
5. Click the nipp.exe file to run the iPrint Client. Then Click “Next” on the dialog box, and “Next” again, one more time click “Next” then “Finish”

Installing and Using a Printer

Users are able to install printers that are located in rooms they attend classes in a printers in the public access areas of the Roesch Library.

1. Open preferred web browser and navigate to: printer.servers.udayton.edu

2. Press Ctrl+F and search for the name of the printer that you would want to install.

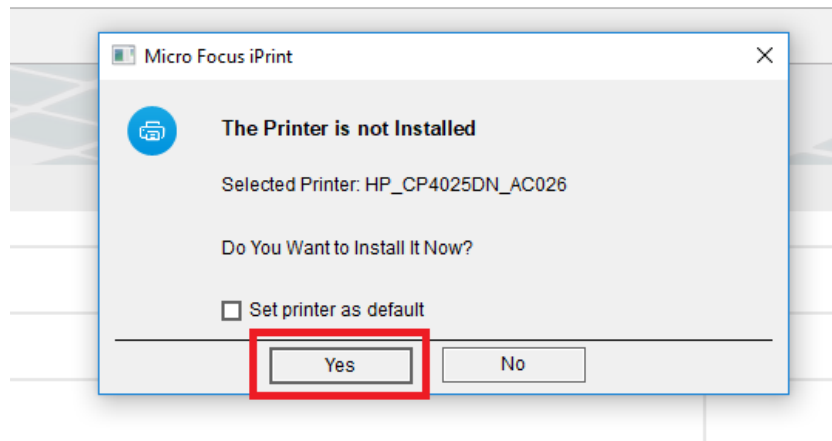


Printer Naming Convention is as follows:

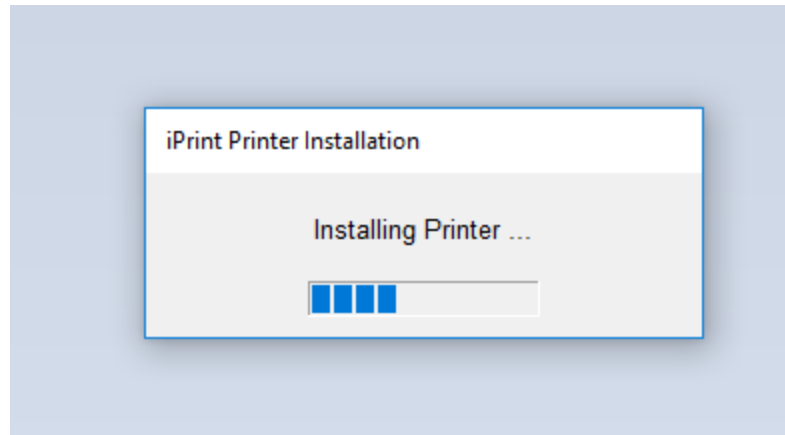
Manufacturer_ModelNumber_BuildingRoom

For example: HP_LJ4250N_SJ113

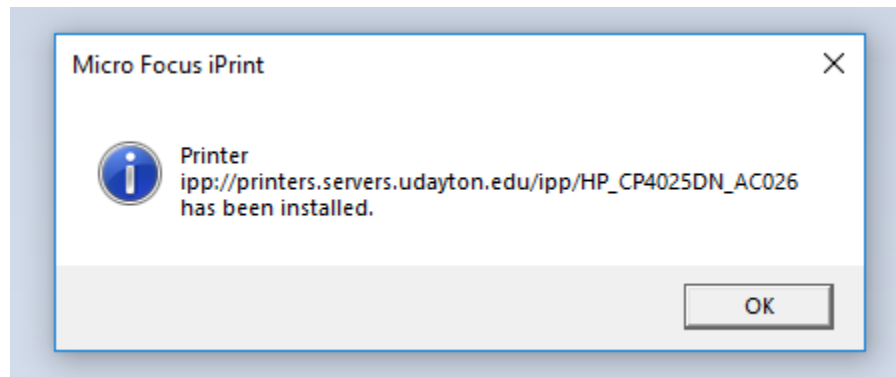
3. Click on the printer name and then in the dialog box click "Yes"



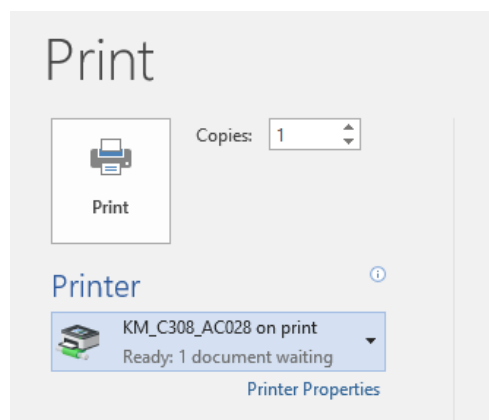
4. Allow the installation to run.



5. Click "OK"



6. Make sure when printing that you select the correct printer name that coincides with the printer that you want to print to.



Contact the Udit Help Desk at 937-229-3888 if you need any further instruction on installing a printer.