



# Editing Channel Preferences

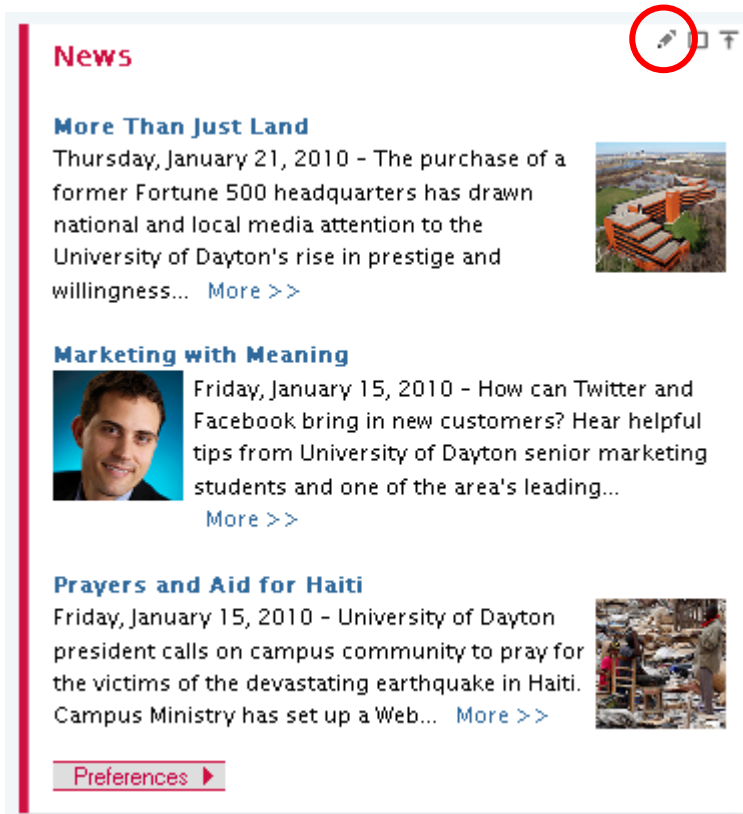
University of Dayton - Porches/Banner Training

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Channels are content delivery tools that provide quick access to information, applications, or other Web resources. Some channels allow you to edit various settings (preferences). For example, the News channel, located within the Front Porch tab, allows you to choose where you would like to pull news events.

## Accessing and Changing Channel Preferences

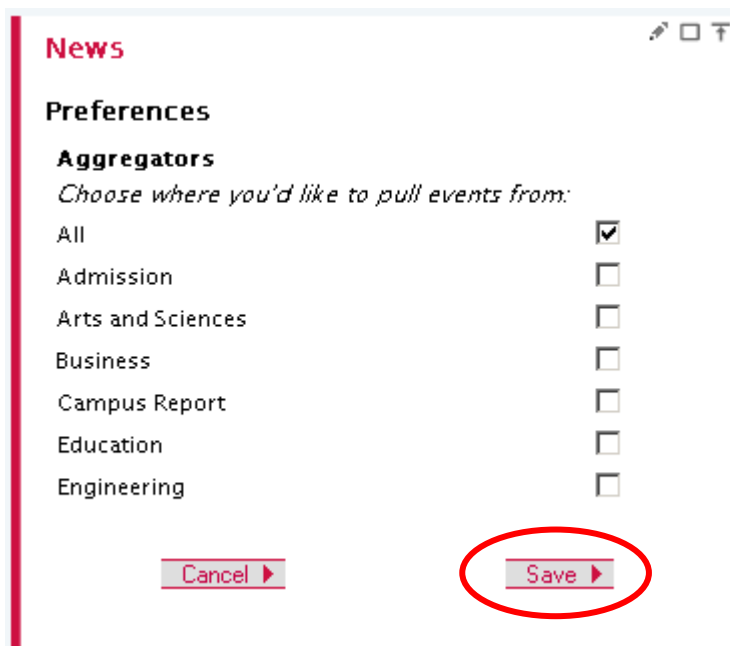
1. Open your web browser and sign on to Porches.
2. Look for channels that contain a **pencil icon** (Edit Preferences icon).



3. Click on the pencil icon.

**Note:** Some channels may also contain a **Preferences** button. This button will access the channel preferences like the pencil icon.

- The channel Preferences will appear.



- Select the appropriate options (in this example where the news events will be pulled from) and click on the **Save** button.

The channel will now begin using the selected preferences.