

Tabs

Navigational tools that house pages of content and channels. When a user logs in to Porches, the user is directed to the main tab Front Porch.

Front Porch

Contains University news and events, announcements, weather and other links.

UD Daily

Contains specifics such as the campus Calendar, Menus, Dayton Flyer Headlines and Scores.

Campus Resources

Contains channels for various University departments and organizations.

HR Connections

HR information and links to time sheets and leave reports are available within this tab.

My Tab

Contains customizable links to UD resources and Internet sites.

The Porches Window

The screenshot shows the Porches website interface. At the top, there is a navigation bar with the Porches logo and a 'Welcome' message. Below the navigation bar is a horizontal menu with tabs: Front Porch, UD Daily, Campus Resources, Academics, Faculty, HR Connections, and My Tab. The main content area is divided into several sections: Campus Announcements, Personal Announcements, Campus News, and Video of the Week. On the right side, there is a University Search section, a weather widget, a Links section, a Poll, and a Feedback section. Annotations with arrows point to various elements: 'Email Link' points to the Email icon in the navigation bar; 'University Search' points to the search box; 'Links' points to the Links section; 'Channels' points to the Poll and Feedback sections.

Email Link

Provides access to Lotus Notes email.

University Search

Search University links, Internet links and names in the UD Address Book.

Links

Jumping points to University Web pages, or Web sites.

Channels

Channels are content delivery tools that provide quick access to information, applications, or other Web resources.



Getting Started

Signing on to Porches

1. Open your web browser and go to the following URL:
<https://porches.udayton.edu>
2. Type your LDAP username in the **USER NAME** field.
3. Type your LDAP password in the **PASSWORD** field.

Training Resources

Visit the IT Training Web site or join the **Banner/Porches Training** group. Training resources and instructions for joining a group can be found at:

<http://community.udayton.edu/it/training/porches.php>

Once you have joined the Banner/Porches Training group, training resources for Porches can be found within the **Files** link.

Getting Help

Contact the UDiT HelpDesk at **(937) 229-3888** or email **helpdesk@udayton.edu** for all Porches related issues and questions.

Basic Terminology

Banner

The Enterprise Resource Planning product provided by SunGard Higher Education. Modules include HR time entry, budgets, advising, registration, personal management and more.

Portal

A Web site that functions as an entry point to the Intranet and provides useful content and links to various sites and features on the World Wide Web.

Porches

The official name given to the University of Dayton's web portal. Porches serves as a campus-wide resource for information, communication, collaboration and a vast array of academic and administrative functions.

Announcements

Timely, important, role-specific messages that are pushed to portal users. There are two types of announcements:

Campus - For all portal users, generally messages of critical, broad application

Personal - Role-based messages that can be targeted to users on the basis of certain attributes as defined in Banner

Group Studio

A feature within Porches that enables a specific group of people to participate in a collaborative environment. This includes collaborative tools such as online group discussion. Clubs, committees, office personnel and work teams might use a group to share documents and text-based messages (ideas), chat and more.