Extending an Assessment Deadline in Isidore

The following directions can be used to re-open an assessment for one or more students that missed the original due date and need to complete it. These changes will ultimately only be visible to students that haven’t completed the assessment yet when you only allowed one attempt.

1. Log into your Isidore site and click on the ‘Tests & Quizzes’ tool.

2. Click on the “Published Copies” tab.

3. Click on the ‘Select Action’ drop-down menu to the left of the assessment title and select ‘Settings.’

4. Click the ‘Availability & Submissions’ section and change the **When is it due?** date. If you want the due date to be the last time anyone can attempt the assessment, you should set the retract date with the same date/time.
5. Scroll down and click on the “Save & Exit” button.

**That’s it. You’re done!**
The students that haven’t completed the assessment will be able to view and attempt it when they log in.

**What will students see?**

The changes above will only affect students that haven’t taken the assessment yet if you only allowed each student to attempt the assessment once. Students that have already completed the assessment will not be able to take it again or change their answers. They will simply see the red text below their quiz submission indicating that a change has been made. That change is the new due date that you set. The students can simply ignore it.
A student that needs to take the assessment will simply see it listed at the top of the available for them with the new due date.