

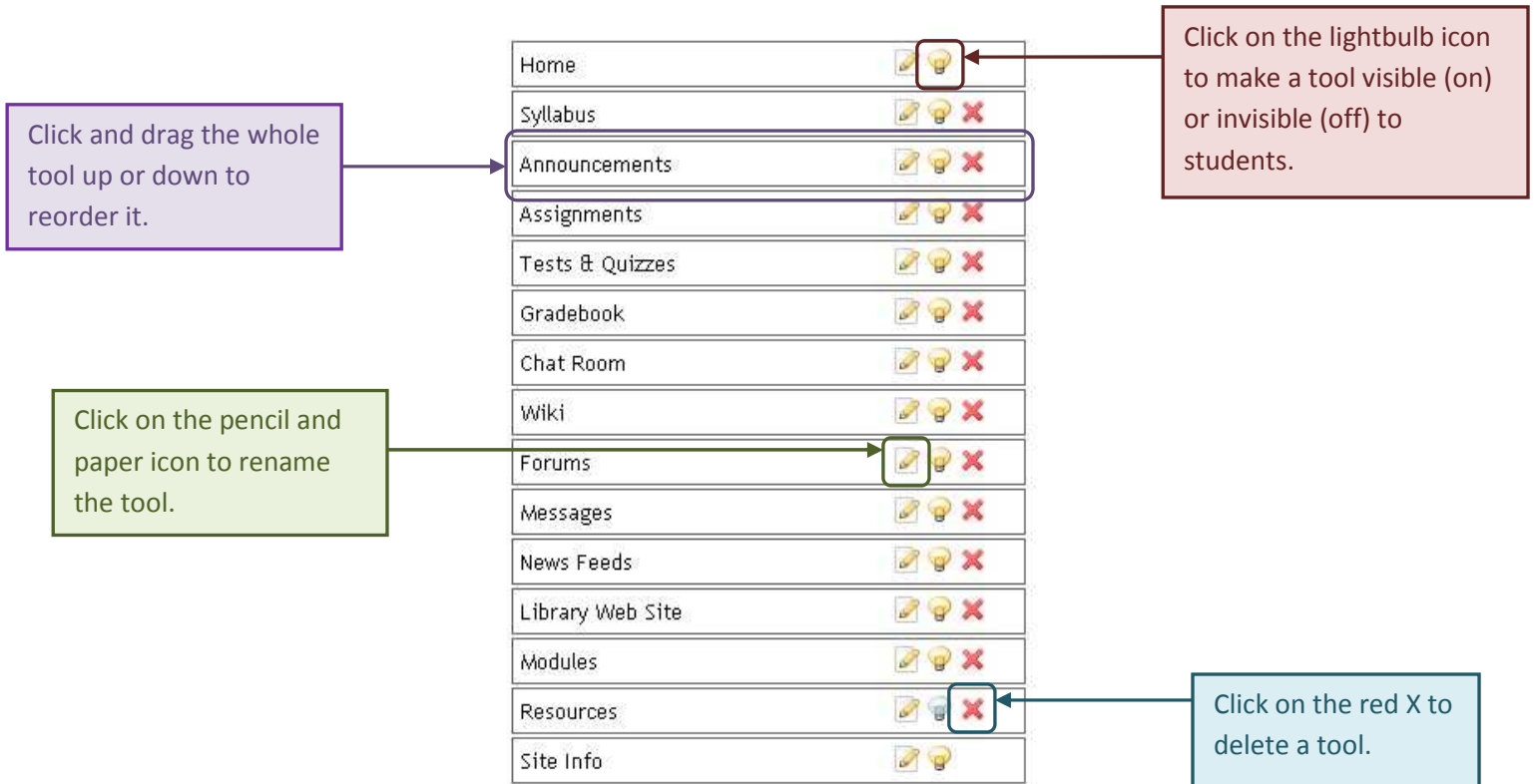
Isidore Tip – Renaming and Reordering Tools

Do you wish you could rename the ‘Schedule’ tool to ‘Calendar’ in your Isidore site? You can!

1. Go into the Isidore site you wish reorder the tools in and click on the ‘Site Info’ tool.
2. Click on the ‘Rename/Reorder Tools’ link.



3. Follow the instructions below, depending on what type of change you would like to make.



A screenshot of the tool management interface showing a list of tools. Each tool has a pencil icon, a lightbulb icon, and a red X icon. Callout boxes provide instructions for each icon:

- Click and drag the whole tool up or down to reorder it.** (Points to the 'Announcements' tool row)
- Click on the pencil and paper icon to rename the tool.** (Points to the pencil icon for 'Forums')
- Click on the lightbulb icon to make a tool visible (on) or invisible (off) to students.** (Points to the lightbulb icon for 'Home')
- Click on the red X to delete a tool.** (Points to the red X icon for 'Resources')

Home			
Syllabus			
Announcements			
Assignments			
Tests & Quizzes			
Gradebook			
Chat Room			
Wiki			
Forums			
Messages			
News Feeds			
Library Web Site			
Modules			
Resources			
Site Info			

4. Please remember to click on the ‘Save’ button between every change you make.

