

Publishing or Unpublishing a Site

When you're ready for students to see your site, you can make it available (publish it) from the Site Info tool. When you publish your site, it appears as a new tab in each student's workspace. If you do not want your students to see your site, you can make it unavailable (unpublish it) from the Site Info tool. When you unpublish your site, students will not see a tab for your site in their workspace.

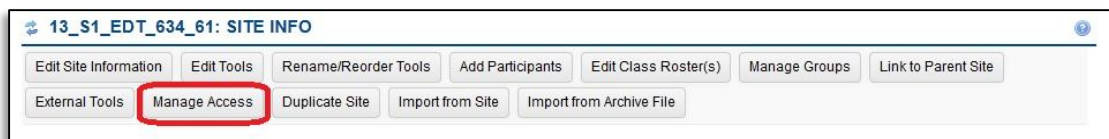
How to change the publication status of your site:

1. While you're in your Isidore site, click on the Site Info tool in the menubar on your left.





You can also click on the “(Publish Now)” button if you would like to quickly give students access to your site. The “(Publish Now)” button is only available in unpublished sites.

2. Click on the "Manage Access" link.



3. Under "Site Status", select the radio button next to "Publish Site" if you want the site to be available to students. Select the radio button next to "Leave as Draft" if you don't want students to access your site. Click the "Update" button.

 13_S1_EDT_634_61: SITE INFO 

Change Access for 13_S1_EDT_634_61

Site Status

Publishing your site makes it immediately available to any site participants. At the University of Dayton, course sites will automatically be published at 8 AM on the first day of the term. You can also manually publish your site later by going to Site Info -> Manage Access. You can change these settings later by going to Site Info.

Publish site

Leave as Draft - accessible only to site maintainers