

## Getting the Most out of Atomic Learning

Course length: 1.25 Hours

Course type: Instructor led, hands-on learning

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### Course Details

Atomic Learning is the University of Dayton's 24/7, online software and technology training resource. With over 250 of the most commonly used software applications including Microsoft Office, Adobe Creative Suite, Google Docs and SPSS, Atomic Learning breaks down each application into manageable tasks and explains each task with step-by-step visual instructions in one to three minute tutorials.

During this training session you will learn:

- Learn Atomic Learning fundamentals
- Discuss and practice effective searching strategies
- Create a favorites list
- Explore additional capabilities such as creating a training program for co-workers and/or students.