

The Power of PowerPoint

Course length: 1 Hour

Prerequisite: General knowledge of creating and editing slides

Course type: Instructor led, hands-on learning

Course Details

This session goes beyond the basics of creating and presenting slides and unlocks the power and capability of Microsoft PowerPoint.

During this hands-on session, you will take an existing PowerPoint presentation and apply features like:

- Animation Effects
- Effect Options
- Using the Animation Pane
- Motion Paths
- Timing Techniques
- Screen Recordings
- Inserting Audio and Video
- Hiding Slides