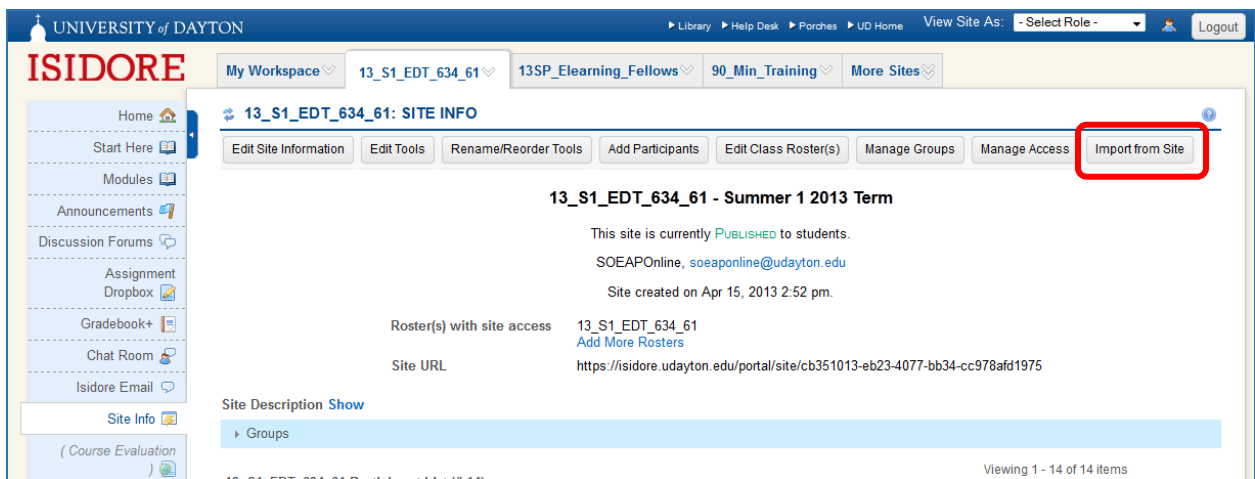


Importing Content from Past Sites

The following steps will help you copy in content from other Isidore sites that you own. You will be able to import all of the content from another site or just content from specific tools. It will only copy in the setup of the tools, not past student content. (For example, it will copy in the assignments and gradebook configuration but not the past student submissions or grades.)

These steps are useful for bringing specific elements of a past class (that you didn't duplicate from) into a new site AFTER you've created it. Instructors prefer this approach to duplicating a past course when there are combinations of elements that they do and don't want to copy in from an old site.

1. Go the site that you want to bring the content to.
2. Once inside the site, click on the 'Site Info' tool along the left side.
3. Next, click on the 'Import from Site' link at the top of the screen.



4. Click on the second link on the next screen - 'I would like to merge my data'. This will not overwrite content in your current site. You would use the **replace** option if you wanted to overwrite content.

13_S1_EDT_634_61: SITE INFO

Import Data

Please choose a method below to proceed:

[I would like to replace my data](#)
Any existing data will be overwritten, replaced by your import data. This method allows you to import Gradebook settings.

[I would like to merge my data](#)
Your imported data will merge with existing data. This method does not import Gradebook settings.

[I would like to merge my user\(s\)](#)
Your imported user(s) will merge with existing users. This method does not import roster-provided users.

5. Check the box(es) next to the site(s) you would like to **bring the content from** and click the 'Continue' button at the bottom of the screen.
6. The next page will display a list of tools. Check the boxes next to the content you want to bring in. You can choose one, some, or all of the tools. (Note: This list represents all of the tools that both sites [the source site and the destination site] have in common. *If the gradebook tool was installed in the source site but not in the destination site there would be no option to bring the content for it in. You would need to install the gradebook tool and restart this process in that case.*)

Re-use Material from Other Sites

Re-use material from other sites you own...

Choose the material you want to re-use from these sites. You can combine materials from several sites).

	11_FA_IEP_041_A2 (G)
Announcements	<input type="checkbox"/>
Assignments	<input type="checkbox"/>
Forums	<input type="checkbox"/>
Gradebook	<input type="checkbox"/>
Resources	<input type="checkbox"/>
Schedule	<input type="checkbox"/>
Syllabus	<input type="checkbox"/>

[Finish](#) [Back](#) [Cancel](#)

7. Click the 'Finish' button at the bottom of the screen. The content will begin copying into the site at this point. It may take a few seconds or a few minutes depending on how much content needs to be copied in. Once you're returned to the main 'Site Info' tool your content should be in the tools.