

Tentative Biz Ready Schedule

Spring Term 2018

	2/17/2018	2/18/2018	2/24/2018	2/25/2018	3/24/2018	3/25/2018	4/14/2018	4/15/2018
	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
	Saturday	Sunday	Saturday	Sunday	Saturday	Sunday	Saturday	Sunday
9:30 A.M.	Welcome, Intro's, Orientation, Pgm Overview		Weekend Overview		Weekend Overview		Weekend Overview	
9:45 A.M.			Organizational HR		Org Budgets & Accounting		Business Ethics	
10:00 A.M.								
10:15 A.M.	Break							
10:30 A.M.	Economics		Break					
10:45 A.M.					Break		Break	
11:00 A.M.			Software Skills		Org Budgets & Accounting		Presentation Skills	
11:15 A.M.	Biz Organizational Finance							
11:30 A.M.								
11:45 A.M.								
12:00 P.M.	Break		Break		Break		Creating a Business Plan, Working Lunch	
12:15 P.M.	Ice Breaker Lunch (box lunch provided)	Personal Finance Working Lunch (box lunch provided)	Business Etiquette Lunch	Practitioner Guest Speaker/Q&A (box lunch provided)	Biz Law/Legal Environment Working Lunch (box lunch provided)	Mgt Information Systems	SBA Dean's Lunch (box lunch provided)	Putting it All Together; MBA Considerations
12:30 P.M.								
12:45 P.M.								
1:00 P.M.								
1:15 P.M.	Break		Break	Break	Break	Break	Resumes & Cover Letters	Break
1:30 P.M.	Org Behavior & Business Communication	Break	Org Behavior & Business Communication	Marketing	Operations & Supply Management	Mgt Information Systems		
1:45 P.M.								
2:00 P.M.								Program Review, Concluding Remarks
2:15 P.M.				Break		Break	Break	
2:30 P.M.	Break	Org Behavior & Business Communication	Break	Marketing	Break	Online Business Research Tools	Interview Preparation & Tips	Program Critiques Award of Certificates
2:45 P.M.	Org Behavior & Business Communication		Org Behavior & Business Communication					
3:00 P.M.								
3:15 P.M.			Marketing					
3:30 P.M.						Day's Recap		
3:45 P.M.	Day's Recap	Day's Recap	Day's Recap	Day's Recap	Day's Recap	Day's End	Day's Recap	
4:00 P.M.	Day's End	Day's End	Day's End	Day's End	Day's End		Day's End	